

**Warwick Township (General Fund)
2017 Budget**

Budget--2017

Ordinary Income/Expense

Income

301 · Real Property Taxes	
301.100 · Real Estate Taxes Current years	1,953,000.00
301.200 · Real Estate Taxes-Prior Year's	690.00
301.400 · Real Estate Taxes-Delinquent	10,800.00
301.600 · Real Estate Taxes-Interim	8,625.00
Total 301 · Real Property Taxes	1,973,115.00
310 · Local Tax Enabling Act Taxes	
310.100 · Real Estate Transfer Taxes	430,000.00
310.200 · Earned Income Tax	3,030,000.00
310.500 · Local Service Tax	186,000.00
310.600 · Admissions Taxes	31,500.00
Total 310 · Local Tax Enabling Act Taxes	3,677,500.00
321 · Business Licenses and Permits	
321.700 · Amusement Permits	260.00
321.800 · Cable Television Franchise	336,000.00
321.900 · Other Licences & Permits	1,500.00
321.902 · Contractors Registration	16,000.00
Total 321 · Business Licenses and Permits	353,760.00
322 · Non-Business Licenses & Permits	
322.820 · Road Encroachment Permits	2,000.00
Total 322 · Non-Business Licenses & Permits	2,000.00
331 · Fines	
331.000 · Fines	53,000.00
331.100 · Alarm Fines	1,000.00
331.120 · Ordinance Violation Fines	1,500.00
Total 331 · Fines	55,500.00
341 · Interest Earnings	
341.000 · Interest Earnings	30,000.00
Total 341 · Interest Earnings	30,000.00
342 · Rents and Royalties	
342.000 · Rents-Water and Sewer Authority	48,000.00
342.100 · Rent --Land	250.00
Total 342 · Rents and Royalties	48,250.00
351 · Federal Capital/Operating Grant	
351.020 · Federal Grants--Police Dept.	1,000.00
Total 351 · Federal Capital/Operating Grant	1,000.00
355 · State Shared Revenues	
355.010 · Utilities Real Estate Tax	9,000.00
355.080 · Alcoholic Beverage Tax	1,800.00
355.090 · Recycling Grant	20,000.00
355.130 · Foreign Fire Insurance Prem.Tax	135,686.00
Total 355 · State Shared Revenues	166,486.00
357 · Local Government Units Capital	
357.050 · State Aid - Pension Plans	230,000.00
Total 357 · Local Government Units Capital	230,000.00
361 · General Government	
361.300 · Zoning Permits	50,000.00
361.330 · Subdiv/L.D. Filing Fees	40,000.00
361.340 · Zoning Hearing Board Fees	12,000.00
361.350 · Adm. Charges	30,000.00
361.400 · Registrations	6,000.00
361.500 · Sale of Maps & Ordinances,	400.00
Total 361 · General Government	138,400.00
362 · Public Safety	
362.110 · Sale of Copies of Accident Rpts	3,000.00
362.112 · Fines Parking Tickets	450.00

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362.113 · Alarm Registration	
362.400 · Building Permits	300,000.00
362.401 · Building Re-inspection	1,500.00
362.450 · Occupancy Permits	60,000.00
362.452 · Fire Inspection annual & sprink	25,000.00
362.453 · Fire Marshall Re-inspection	2,000.00
Total 362 · Public Safety	391,950.00
379 · Contracted Service Revenue	
379.010 · Police Contr.Serv/Reimbursement	28,000.00
Total 379 · Contracted Service Revenue	28,000.00
387 · Contributions and Donations	
387.000 · Contribution - Developer	80,000.00
Total 387 · Contributions and Donations	80,000.00
391 · Proceeds of General Fixed Asset	
391.100 · Sales of General Fixed Assets	5,000.00
Total 391 · Proceeds of General Fixed Asset	5,000.00
392 · Interfund Operating Transfers	
392.410 · Tran. from Capital Reserve Fund	101,125.00
Total 392 · Interfund Operating Transfers	101,125.00
399 · Cash Balance Forwarded	
399.000 · Cash Balance Forwarded	118,668.00
Total 399 · Cash Balance Forwarded	118,668.00
Total Income	7,400,754.00
Gross Profit	7,400,754.00
Expense	
400 · Legislative Body	
400.110 · Salaries & Wages/Supervisors	9,570.00
400.112 · Seminar Expense/Supervisors	3,500.00
Total 400 · Legislative Body	13,070.00
401 · Executive	
401.112 · Seminar/Meeting Exp. - Manager	1,500.00
401.113 · Seminar - Admin Support, Financ	2,000.00
401.114 · Employee Recognition/Meeting Ex	1,000.00
401.115 · Personnel Testing & Evaluation	1,000.00
401.140 · Personnel Services / Salary	341,000.00
401.190 · Finance Dept Ins. Health/Life	35,500.00
401.191 · Adm. Dept Ins Health/Life/Disb	24,900.00
401.200 · Office Supplies	5,000.00
401.260 · Office Equipment--Adm.	4,000.00
401.270 · Maint. and Repair of Equipment	2,000.00
401.320 · Communication Expense	12,000.00
401.325 · Postage	4,000.00
401.340 · Advertising	12,000.00
401.341 · Printing	1,000.00
401.350 · Officials' Bond Premium	4,750.00
401.421 · Dues/Memberships	5,400.00
401.450 · Contract Services Maint/Repair	1,500.00
401.500 · Newsletter Expense	2,500.00
401.800 · Vehicle Expense	1,000.00
Total 401 · Executive	462,050.00
402 · Financial Administration	
402.110 · Auditing Services	16,150.00
Total 402 · Financial Administration	16,150.00
403 · Tax Collection	
403.110 · Salaries Tax Collector	33,854.00
403.111 · Salaries - Keystone EIT	45,000.00
403.112 · Salaries - Keystone LST	3,200.00
403.200 · Tax Collector's Printing & Post	2,400.00

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	<u>Budget--2017</u>
403.350 · Tax Collector's Bond Premium	1,900.00
Total 403 · Tax Collection	86,354.00
404 · Law	
404.100 · Solicitor	25,000.00
404.311 · Legal - Personnel	5,000.00
404.312 · Ordinances & Resolutions	5,000.00
404.314 · Litigation	10,000.00
Total 404 · Law	45,000.00
407 · Data Processing	
407.200 · Minor Hardware / Software	15,000.00
407.310 · Automated Payroll Service	5,500.00
407.450 · Contract Services Soft/Hardware	50,000.00
Total 407 · Data Processing	70,500.00
408 · Engineer	
408.310 · Engineer	30,000.00
408.618 · Engineer--Township Projects	50,000.00
Total 408 · Engineer	80,000.00
409 · General Government Buildings	
409.200 · Township Building-Materials &	6,000.00
409.230 · Heating Fuel Guinea Lane	3,000.00
409.250 · Township Building-Maint& Repair	30,000.00
409.360 · Township Building- Fuel	35,000.00
409.450 · Contracted Services-Twp.Bldg.	45,000.00
Total 409 · General Government Buildings	119,000.00
410 · Police	
410.100 · Animal Control Officer	6,200.00
410.112 · Bike Patrol/Community Policing	1,300.00
410.114 · Emergency Response Team	5,000.00
410.130 · Salaries & Wages - Uniformed	2,018,000.00
410.140 · Salaries & Wages Non-Uniformed	98,000.00
410.190 · Police Dept Ins Health/Life/Dis	430,200.00
410.191 · Police NU Ins Health/Life/Disb	9,600.00
410.200 · Office Supplies 2	2,200.00
410.201 · Postage 2	700.00
410.202 · Meeting Expense	250.00
410.230 · Vehicle Expense - Gasoline	30,000.00
410.238 · Clothing and Uniforms	5,750.00
410.239 · Clothing/Uniform-Crossing Guard	850.00
410.240 · Clothing Maintenance	5,000.00
410.242 · Operating Supplies	4,800.00
410.259 · Operating Equipment--Cert.	2,800.00
410.260 · Operating Equipment--Police	8,000.00
410.261 · Office Equipment--Police	1,500.00
410.262 · Firearms Rep/Repair	1,000.00
410.270 · Technology	30,700.00
410.316 · Training & Evaluation	14,000.00
410.320 · Communication Ex. -Repairs	12,500.00
410.322 · Mobile Expense	3,700.00
410.342 · Printing 2	1,000.00
410.370 · Vehicles-Repair & Maintenance	27,500.00
410.450 · Contracted Serv./Maint. & Rep.	35,000.00
Total 410 · Police	2,755,550.00
411 · Fire	
411.300 · Fire Marshal Expenses	37,000.00
411.302 · Manuals/Dues/Subscriptions	300.00
411.303 · Fire Prevention Programs/Materials	500.00
411.304 · Emergency Management / QRS	4,000.00
411.322 · Mobil Phone Expense	300.00

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411.500 · Foreign Fire Ins. Premium Tax	135,686.00
411.800 · Vehicle Expense 2	<u>1,000.00</u>
Total 411 · Fire	178,786.00
412 · Ambulance/Rescue	
412.540 · Contributions and Grants	5,000.00
Total 412 · Ambulance/Rescue	5,000.00
413 · Protective Inspection	
413.210 · Code Enforcement Expenses	800.00
413.450 · Contracted Services-	<u>106,000.00</u>
Total 413 · Protective Inspection	106,800.00
414 · Planning and Zoning	
414.100 · ZHB Member Salaries	1,000.00
414.110 · P/Z Salaries	269,000.00
414.111 · Meeting Expense	150.00
414.190 · PZ Dept Ins Health/Life/Disb	90,000.00
414.200 · Supplies	500.00
414.270 · Technology	3,000.00
414.300 · Other Services/Charges - Court	500.00
414.314 · ZHB Legal Services	12,000.00
414.420 · Planning Seminars/Dues	8,000.00
414.451 · Credit Card Fees	300.00
414.501 · Household Hazardous Contrib.	2,000.00
414.700 · Records Management	4,000.00
414.800 · Vehicle Expense 3	<u>1,000.00</u>
Total 414 · Planning and Zoning	391,450.00
430 · Highway Maintenance - General	
430.112 · Seminar/Education/Hwy	400.00
430.114 · Employee Recognition	200.00
430.120 · Salaries and Wages	420,500.00
430.190 · Highway Dept Ins Health/Life/Di	164,500.00
430.200 · Office Supplies	600.00
430.238 · Uniforms and Safety Equipment	12,000.00
430.260 · Small Tools and Minor Equipment	8,000.00
430.316 · Training/Evaluation/Hwy	500.00
430.320 · Highway Communication	2,600.00
430.322 · Highway Mobile Phone	600.00
430.327 · Equipment Repair and Maint.	60,000.00
430.450 · Contracted Services	<u>1,800.00</u>
Total 430 · Highway Maintenance - General	671,700.00
432 · Highway Maintenance - Snow/Ice	
432.000 · Highway Maintenance--	<u>50,000.00</u>
Total 432 · Highway Maintenance - Snow/Ice	50,000.00
433 · Highway Maintenance-Street Sign	
433.000 · Traffic Lights--Peco	4,000.00
433.010 · Hgy.Maint.-Street Signs	3,000.00
433.020 · Street Markings	2,000.00
433.250 · Traffic Signals Maint/Repair	8,000.00
433.600 · School Zone Lights	<u>3,000.00</u>
Total 433 · Highway Maintenance-Street Sign	20,000.00
434 · Highway Maintenance - Lights	
434.000 · Street Lighting--Peco	40,000.00
434.250 · Street Lighting Maint/Repair	<u>15,000.00</u>
Total 434 · Highway Maintenance - Lights	55,000.00
436 · Highway Maintenance - Storm	
436.000 · Hwy Maintenance-Storm Sewers	<u>60,000.00</u>
Total 436 · Highway Maintenance - Storm	60,000.00
437 · Highway Maintenance - Repair	
437.200 · Repair of Trails	<u>5,000.00</u>

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Total 437 · Highway Maintenance - Repair	5,000.00
438 · Highway Maintenance - Construct	
438.000 · Highway Maintenance-Roads&Brdgs	100,000.00
438.231 · Highway Fuel	9,000.00
438.232 · Diesel Fuel	11,000.00
Total 438 · Highway Maintenance - Construct	120,000.00
446 · Stormwater Management	
446.000 · Storm Water Mgmt. Flood Control	20,000.00
Total 446 · Stormwater Management	20,000.00
459 · Historical Society	
459.100 · Maintenance Costs	5,000.00
Total 459 · Historical Society	5,000.00
484 · Workers Compensation	
484.000 · Worker's Comp. Insurance	107,000.00
Total 484 · Workers Compensation	107,000.00
485 · Unemployment Compensation	
485.000 · Unemploy. Comp.-Employer's Cont	19,000.00
Total 485 · Unemployment Compensation	19,000.00
486 · Insurance Premiums	
486.157 · Post Ret. Health Oblig- OPEB	13,700.00
486.158 · 457 Plan-Matching Pension	85,000.00
486.159 · Police Pension Plan Contrib	507,560.00
486.160 · NU Emp DB Pension Plan contrib.	92,084.00
486.161 · FICA(Social Sec)-employer contr	255,000.00
486.162 · NU Emp DC Pension Plan contr	31,000.00
486.351 · Package Policy Insurance	60,000.00
Total 486 · Insurance Premiums	1,044,344.00
492 · Interfund Operating Transfers.	
492.030 · Transfer to Capital Proj. Fund	224,000.00
492.250 · Transfer to Highway Aid Fund	670,000.00
Total 492 · Interfund Operating Transfers.	894,000.00
Total Expense	7,400,754.00
Net Ordinary Income	0.00
Net Income	0.00

Worksheet for the 2017 Budget

GENERAL FUND

REVENUES

REAL ESTATE TAXES

301.100 – REAL ESTATE TAXES - CURRENT YEAR

15.25 mills total: **8.75 mills for General Fund revenue**

The real estate tax rate expressed as a per mill (amount of tax per thousand currency units of property value), which is also known as a millage rate or mill levy. (A mill is also one-thousandth of a dollar.) To calculate the property tax, multiply the assessed value of the property by the mill rate and then divide by 1,000. For example, a property with an assessed value of \$40,000 located in Warwick with a mill rate of 15.25 mills would have a local real estate tax bill of \$610 per year.

301.200 – REAL ESTATE TAXES - PRIOR YEAR

301.400 – REAL ESTATE -DELINQUENT

Delinquent RE Taxes owed based on actual collections

301.600 – REAL ESTATE TAX - INTERIM

Based on history and economic conditions of housing industry, along with anticipated development

LOCAL TAX ENABLING ACT TAXES

310.100 – REAL ESTATE TRANSFER TAX

Number reflects YTD actual and ongoing flat real estate re-sales.

310.200 – EARNED INCOME TAX

Collected by Keystone Tax Collectors - Remains primary source of operational funding.

310.500 – LOCAL SERVICE TAX

Tax paid by those employed in the boundaries of Warwick Township, collected at a 1.75% fee rate by Keystone Tax Collectors.

310.600 – ADMISSION TAXES

Equals 5% of 40% of all greens fees, 5% of other amusement admissions, including ice rink and swimming pool public admissions.

BUSINESS LICENSES & PERMITS

321.700 – AMUSEMENT PERMITS

For permits required for amusement devices. Based on YTD

321.800 – CABLE TV FRANCHISE

Based on YTD and historical data. Per franchise agreement with Cable company.

Worksheet for the 2017 Budget

GENERAL FUND

321.900 – OTHER LICENSES & PERMITS

Solicitation permits and on lot sewer registration.

321.902 – CONTRACTORS' REGISTRATION

Registration of commercial contractors and new construction contractors. Based on YTD

NON-BUSINESS LICENSES AND PERMITS

322.820 – ROAD ENCROACHMENT PERMITS

Permit fees for right-of-way openings and/or replacement projects.

FINES

331.000 – FINES

Police fines, based on history and YTD information

331.100 – FIRE ALARM FINES

Penalty collected by police for excessive false alarm calls to one building

331.120 – ORDINANCE VIOLATION FINES

Code enforcement fines based on history and YTD.

INTEREST EARNINGS

341.000 – INTEREST EARNINGS

Despite purchasing CD's, interest rates remain exceptionally low. Bank interest rate is less than 0.3%.

C/D @ \$247,000.00---rate @ 1.18% ---Due 07/19/17
C/D @ \$253,207.58---rate @ 1.29% ---Due 09/12/17
C/D @ \$153,000.00---rate @ 1.35% ---Due 02/12/18
C/D @ \$259,461.55---rate @ .80% ---Due 06/12/18
C/D @ \$243,000.00---rate @ 1.30% ---Due 07/19/18
C/D @ \$100,000.00---rate @ 1.55% ---Due 02/11/19
C/D @ \$238,000.00---rate @ 1.65% ---Due 05/31/19

RENTS & ROYALTIES

342.000 – RENTS

Water & Sewer Authority – Rent paid by Water & Sewer Authority or use of third floor – five year lease for period 7/1/13-12/31/18 @ \$4,000 per month.

342.100 – RENT – LAND

Fees paid to farm open space.

Worksheet for the 2017 Budget

GENERAL FUND

STATE SHARED REVENUES & ENTITLEMENTS

355.010 – UTILITIES REAL ESTATE TAX

Amount the state refunds the local government for PECO line

355.080 – ALCOHOL BEVERAGE TAX

Based on liquor permits in the Township. Also includes any transfers of permits during the year

Warwick Tavern @ \$300

Randazzo Pizza @ \$150

Outback @ \$300

2160 York Rd. Inc. @ \$300 (Jamison Pour House)

Bucks Golf Mgt. @ \$300 (The Bucks Club)

Neshaminy Valley Golf Club @ \$150

Heritage Creek Dev. -Golf Course @ \$300

355.090 – RECYCLING REIMBURSEMENT

State Grant minus the cost of consultants to process. Amount continues to be variable, but generally decreasing as state budget gets decreases.

355.130 – FOREIGN FIRE INSURANCE TAX

State aid to fire companies. This is sent to WFC upon receipt.

LOCAL GOVERNMENT UNITS CAPITAL & OPERATING GRANTS

357.050 – STATE AID PENSION

State contribution to employee pensions.

sworn officers = 2 units each

FT eligible non uniform =1 unit each

GENERAL CHARGES FOR SERVICES PLANNING & ZONING

361.300 – ZONING PERMITS

This includes zoning only permits or the portions of permits that require zoning determination.

361.330 – SUBDIVISION FILING FEES

Subdivision and land developments fees

361.340 – ZONING HEARING BOARD FEES

Fees calculated to cover actual costs for ZHB solicitor, ZHB members, advertisement, postings and stenographer.

361.350 – ADMIN CHARGES FOR DEVELOPERS

Reflects current and projected development.

361.400 – REGISTRATIONS

Income from deed registrations, tenant registrations, and on lot sewage disposal systems

Worksheet for the 2017 Budget

GENERAL FUND

361.500 – SALE OF MAPS CODES & ORDINANCES

As more residents turn to our website for information, we anticipate a reduction in sales.

PUBLIC SAFETY CHARGES FOR SERVICES – POLICE

362.110 – SALE OF ACCIDENT REPORTS

362.112 – FINES, PARKING TICKETS

362.113 – ALARM REGISTRATION

Based on YTD

362.400 – BUILDING PERMITS

To include building, plumbing, electrical, mechanical and grading permits. Revenue is based on the projected land development.

362.401 – BUILDING RE-INSPECTIONS

Based on prior year re-inspections

362.450 – OCCUPANCY PERMITS

Every new owner, tenant, or use must complete this certificate application to occupy a property or space. Code enforcement and deed tracking will remain active, which has resulted in a sustained increase of revenue. The economic upturn has results in more property turnover.

362.452 – FIRE INSPECTIONS

Based on the number of businesses in the township, multiplied by the applicable fees in the fee schedule.

362.453 – FIRE MARSHAL RE-INSPECTIONS

Based on history and YTD. Decreasing due to compliance with initial inspections.

CONTRACTED SERVICE REVENUE

379.010 – CONTRACTED POLICE SERVICE REVENUE

Use of Police services on a contractual basis, including special events and undercover narcotic investigations. Also includes reimbursement from school system for part of crossing guard costs.

CONTRIBUTIONS AND DONATIONS

387.000 – DEVELOPER CONTRIBUTIONS

Fees in lieu of improvements or other developer contributions related to a project.

PROCEEDS AND GENERAL FIXED ASSETS

391.100 – SALES OF GENERAL FIXED ASSETS –Sale of township vehicles and equipment

Worksheet for the 2017 Budget

GENERAL FUND

INTERFUND OPERATING TRANSFERS

392.410 – TRANSFER FROM CAPITAL RESERVE FUND

Transfer from Capital Reserve Fund for fee in lieu of from completed land development projects

CASH BALANCE FORWARD

399.000 – CASH BALANCE FORWARD

Transfer required from unrestricted reserves to balance budget.

EXPENDITURES

LEGISLATIVE BODY

400.110 – SALARIES & WAGES/SUPERVISORS

Wages for Board members set by the State based on Township population

400.112 – SEMINAR EXPENSE/SUPERVISORS

Attendance at BCATO and PSATS and related dues for elected official organizations. Annual subscription for sharefile.

EXECUTIVE BRANCH AND ADMINISTRATIVE PERSONNEL

401.112 – SEMINAR EXPENSE MANAGER

PELRAS conference, BCATO seminars. Also covers cost of membership to professional organizations and cost of membership in the Bucks County Consortium of Municipalities.

401.113 – SEMINAR EXPENSE, ADMINISTRATIVE SUPPORT, FINANCE DEPT.

Managers Exec. Secretary and finance employees to various DVIT trainings and other seminars as needed. Anticipates Finance Directors participation in GFOA and seminars to maintain CPA.

401.114 – EMPLOYEE RECOGNITION AND TEAM INCENTIVES

This line item was used for meeting and incentives for employees as well as annual celebration for employees and volunteers.

401.115 – PERSONNEL TESTING AND EVALUATION

For new hires and current employees

401.140 – PERSONNEL SERVICES/SALARY

Salaries for Administrative (2 FT) and Finance (1FT and 2 PT)

401.190 – FINANCE DEPT INSURANCE

Health/Dental/Life for 1 FT employee.

401.191 – ADMIN. INSURANCE

Worksheet for the 2017 Budget

GENERAL FUND

Health/Dental/Life/LTD/STD for 1 FTE and incentive healthcare buyout for 1 FTE

401.200 – OFFICE SUPPLIES

401.260 – OFFICE EQUIPMENT

Computers, printers, and other office equipment

401.270 – MAINT & REPAIR OF EQUIPMENT

Based on history

401.320 – COMMUNICATION EXPENSE

Phone system (landline), cost of service provision by Netcarrier

401.325 – POSTAGE

401.340 – ADVERTISING

Costs of legal advertisements as required by the Second Class Township Code.

401.341 – PRINTING

401.350 – OFFICIALS' BOND PREMIUM

Treasurers bond for \$3 million.

401.421 – DUES/MEMBERSHIP

Bucks Co. Consortium
Public Works State & County (APWA)
International City Management Assoc. (ICMA)
Assoc. of Pennsylvania Municipal Managers (APMM)
PELRAS (PA Employment Labor Relations Assn.)
PLCM (PA league of cities and municipalities)

401.450 – CONTRACT SERVICES (MAINTENANCE/REPAIR)

For items such as copier, shredding services

401.500 – NEWSLETTER EXPENSE

Four editions- postage and informational mailings as needed

401.800 – VEHICLE EXPENSE

Maintenance/repair costs for manager vehicle including routine inspections and maintenance

FINANCIAL ADMINISTRATION AND TAX COLLECTION

402.110 – AUDITING SERVICES

Bee Bergvall and Company costs for annual audit/financial statements.

Worksheet for the 2017 Budget

GENERAL FUND

403.110 – TAX COLLECTOR SALARY

Portion of \$59,000 salary set by resolution

403.111 – TAX COLLECTOR EARNED INCOME TAX

Keystone Collections Group: 1.39% commission rate. Appointed by TCC per Act 32

403.112 – TAX COLLECTOR LST

Keystone Collections Group: 1.75% commission rate.

403.113 – 2013 BUCKS COUNTY TAX COLLECTION COMMITTEE

Appropriation based on proportional EIT revenue- no appropriation forecasted for 2015.

403.200 – TAX COLLECTOR'S PRINT & POSTAGE

403.350 – TAX COLLECTOR'S BOND

Next renewal for four year term is 2017.

LAW

404.100 – SOLICITOR (TOWNSHIP)

General legal matters, attendance at meetings, litigation
Real estate matters -

404.311 – LEGAL LABOR ATTORNEY

Non labor contract year

404.312 – ORDINANCES AND RESOLUTIONS

Legal work on ordinances and resolutions

DATA PROCESSING

407.200 – MINOR HARDWARE/SOFTWARE MAINTENANCE

Amount to maintain various software products for admin, finance and trans-department software including: complaint system, Finance (Oracle), and various office software applications. Also includes hardware replacement and billable IT support for admin, finance, parks & rec and public works.

407.310 – AUTOMATED PAYROLL SERVICE

407.450 – CONTRACT SERVICES FOR IT

For Admin/finance/PZ/PR/PW – This account handles the software/hardware CSP for cloud server, 1 local server, 20 workstations, firewall support, remote updates and all technology support.

TOWNSHIP ENGINEER

408.310 – ENGINEER

The engineer is retained on a monthly consultant fee for normal meetings, resident complaints. In addition, other engineering reviews are needed for the course of regular business.

Worksheet for the 2017 Budget

GENERAL FUND

408.618 – ENGINEER

Township projects, road improvement project, drainage project, and other projects as assigned. NPDES TMDL plan development as required by DEP.

GENERAL GOVERNMENT BUILDINGS AND PLANT

409.200 – TOWNSHIP BLDG. MATERIALS AND SUPPLIES

Supplies for Township building

409.230 – HEATING FUEL GUNIEA LANE

409.250 – TOWNSHIP BLDG. MAINTENANCE AND REPAIR

Township Greene and Guinea Lane Maintenance Contracts. Generator, electric repairs, plumbing and others as needed.

409.360 – TOWNHIP BLDGS. FUEL

Initiatives to save energy include closing admin for one week in winter and changing electric distribution company.

409.450 – CONTRACTED SERVICES

- Trash removal
- Exterminator
- Elevator Contract
- HVAC Contract
- Security System
- Cleaning Services

POLICE

410.100 – ANIMAL CONTROL OFFICER

Subcontract with Warminster Township – Pick up animals/all types put in facility in Warminster.

410.112 – COMMUNITY POLICING / BIKE PATROL

Nominal amount for bike and equipment repairs; also community signs and promotional items.

410.114 – SPECIAL RESPONSE TEAM

Townships share of program with other Central Bucks communities and necessary equipment.

410.130 – SALARIES AND WAGES

This includes 3.5% increase (per Collective Bargaining) in salary for sworn officers plus overtime, training time, court costs and other salary items required by CBA.

Worksheet for the 2017 Budget

GENERAL FUND

410.140 – SALARIES NON-UNIFORMED

This item includes 1 FT and anticipates the hiring of 1 PT clerical person school crossing guards and anticipates 3% increase, depending on performance.

410.190 – EMPLOYEE BENEFITS (SWORN)

Health/Dental/Life/Disb: Aetna HMO 10/20 per contract.

410.191- POLICE BENEFITS (CLERICAL)

Health/Dental/Life: Aetna HMO 10/20 (1 employee)

410.200 – OFFICE SUPPLIES

410.201 – POSTAGE

Share postage costs

410.230 – VEHICLE GASOLINE

410.237 – EQUIPMENT REIMBURSEMENT

Contractual item - \$300 per sworn officer

410.238 – CLOTHING & UNIFORMS

Replacement items for sworn officers

410.240 – UNIFORM MAINTENANCE

CBA item for officers to get uniforms dry cleaned. Based on historical data

410.242 – OPERATING SUPPLIES AND OTHER SERVICES

Medical Supply Kits, Flares, Fire Extinguishers, Reference Materials

410.259 – OPERATING EQUIPMENT CERTIFY

Certify Vehicles – Speedometers

Certify Equipment – Radar Equip.

Taser Equipment – Certify

Must also obtain certificates from inspection stations

410.260 – OPERATING EQUIPMENT

Includes day to day equipment

410.261 – OFFICE EQUIPMENT

410.262 – FIREARMS REPAIR/REPLACE

410.270 – TECHNOLOGY

For all IT services for Police Dept and hardware/software upkeep and replacement.

Worksheet for the 2017 Budget

GENERAL FUND

410.316 – TRAINING & EVALUATION

Includes mandatory training and necessary police training in areas pertinent to the Township.
Anticipates training for new officer.

410.322 – MOBILE PHONE EXPENSE

Verizon phones – for administrative and supervisory officers and air cards monthly costs for MDT.

410.342 – Printing & Advertising

Includes: Letterhead
 Parking tickets
 Warning cards

410.370 – POLICE VEHICLE REPAIRS

410.450 – CONTRACTED SERVICES

Shredding and copier – based on YTD.

FIRE

411.300 – FIRE MARSHAL SALARY

PT Fire Marshal Salary

411.302 – MANUALS/DUES/ SUBSCRIPTIONS

Includes various books, dues and subscriptions for the Fire Marshal to retain his certifications.

411.303 – FIRE PREVENTION PROGRAM MATERIALS

For FM to use at schools for fire prevention presentations

411.304 – EMERGENCY MANAGEMENT QRS

Covers incidental costs of equipment and training for QRS program. Increased to reflect need.

411.322 – MOBILE EXPENSE

Mobile phone for Fire Marshal

411.500 – FOREIGN FIRE INS PREMIUM TAX

State funds disbursed to WFC

411.800 – VEHICLE EXPENSE

Fire Marshal (2008 Ford Escape).

CODE ENFORCEMENT/PROTECTIVE INSPECTIONS

413.210 – CODE ENFORCEMENT EXPENSES

Worksheet for the 2017 Budget

GENERAL FUND

Includes updated codebook editions and supplements for Building Inspectors, Fire Marshal, Zoning Officer and Code Enforcement Officers. Will cover dues related to sustaining/acquiring certification for Township inspection staff. Miscellaneous expenses to perform code enforcement.

413.450 – CONTRACT SERV BLDG INSPECT FEES

PLANNING/ZONING

414.100 – ZHB MEMBER SALARIES

ZHB members compensated \$35/hearing. Based on history and YTD.

414.110 – PZ DEPARTMENT SALARIES

Includes Dept. Head (Asst. Mgr.), Zoning Officer, 2 FT clerical and summer interns.

414.111 – MEETING EXPENSES

For PAAZO meetings, department meetings and /or other Township related meetings.

414.190 – PZ DEPARTMENT EMPLOYEE BENEFITS

Health/Dental/Life/Disb: Aetna HMO 10/20

414.200 – SUPPLIES

Office supplies for P/Z department

414.270 – TECHNOLOGY

Includes any software or hardware replacements, upgrades, or purchases as needed. Includes BS&A Building Department software, Firehouse software and Arcview annual licenses.

414.300 – OTHER SERVICES/CHARGES

Relating to court citations filed with District Justice.

414.314 – ZHB LEGAL SERVICES

Based history and YTD. Includes expenses from the ZHB solicitor and court reporter.

414.420 – PLANNING SEMINARS & DUES

To attend seminars relating to planning, zoning, building, fire, personnel management, labor law and other related topics.

414.451 – CREDIT CARD FEES

Bank fees for credit card acceptance at front desk; offset by 3% surcharge charged for credit card usage.

414.501 – HOUSEHOLD HAZARDOUS CONTRIBUTION

Amt. determined by County for participation for our residents.

414.700 – RECORDS MANAGEMENT

Code book updates as ordinances are adopted

Worksheet for the 2017 Budget

GENERAL FUND

414.800 – VEHICLE EXPENSE

Includes mileage reimbursement for PZ employees using personal vehicles for Township activities and maintenance on code enforcement vehicle. (2008 Ford Escape)

HIGHWAY MAINTENANCE GENERAL (PUBLIC WORKS DEPARTMENT)

430.112 – SEMINAR/EDUCATION – DEPARTMENT MANAGEMENT

Amount for director to attend training opportunities

430.114 – EMPLOYEE RECOGNITION

To purchase meals for employees during extended call outs (i.e. snow storms)

430.120 – SALARIES & WAGES

For maintenance employees, Public Works Director and PT administrative assistant – amount includes anticipated amount of PTO buy back.

430.190 – HIGHWAY EMPLOYEE BENEFITS

Health/Dental/Life/Disb: Aetna HMO 10/20

430.200 – OFFICE SUPPLIES

430.238 – UNIFORMS & SAFETY EQUIPMENT

Includes contract for uniform rental and cleaning for maintenance employees and the purchase of necessary safety equipment. New ANSI III reflective coats and vests for employees.

430.260 – SMALL TOOLS & MINOR EQUIPMENT

Used for purchases of smaller or minor equipment such as (generators, tampers, chainsaws, and chopsaws etc.

430.316 – TRAINING/EVALUATION HIGHWAY

Includes training for all members of Public Works Department

430.320 – HIGHWAY COMMUNICATION

Two landlines – one for security system and one for fax.

430.322 – HIGHWAY MOBILE PHONE

PW mobile phones.

430.327 – EQUIPMENT REPAIR AND MAINTENANCE

Increased due to equipment's age and wear causing the need for increased maintenance

430.450 – CONTRACTED SERVICES

Copier and water cooler – based on YTD

HIGHWAY MAINTENANCE – SNOW AND ICE REMOVAL

Worksheet for the 2017 Budget

GENERAL FUND

432.000 – HIGHWAY MAINTENANCE – SNOW & ICE REMOVAL

Elevated based on history. The rest is taken from Liquid Fuels

HIGHWAY MAINTENANCE – STREET SIGNS & TRAFFIC SIGNALS

433.000 – TRAFFIC LIGHTS – ELECTRIC

Based on YTD

433.010 – HIGHWAY MAINTENANCE – STREET SIGNS

change other signage to the new reflective backing. (Stop Signs, Speed Limits etc.) as projects demand

433.020 – STREET MARKINGS

Ongoing replacement of street markings at intersections of dedicated streets and intersections where the township owns the signal. Elevated to allow for intersection being restriped as part of Signal Certifications for PennDOT.

433.250 – TRAFFIC SIGNAL MAINT/REPAIR – STATE (PADOT) MANDATE

In addition to the regular maintenance and repairs, we are mandated by PADOT Permits to annually inspect the following intersections:

- Bristol & Tulip
- Tulip & York*
- York & Meyer*
- York & Almshouse*
- York & Kendarbren*
- York & Mill*
- York & Ridge*
- York & Deer Run**
- Land & Almshouse
- Guinea & Almshouse
- Bristol and Valley View

*Newly replaced and remain part of 263 project in 2017

**Newly signalized intersection as part of 263 project

433.600 – SCHOOL ZONE LIGHTING MAINTENANCE

We are also required annually to certify our school zones at a cost of \$150.00 per zone.

This includes: Warwick Elementary
Jamison Elementary
Bridge Valley Elementary

HIGHWAY MAINTENANCE – LIGHTS

434.000 – STREET LIGHTING

PECO costs

Worksheet for the 2017 Budget

GENERAL FUND

434.250 – STREET LIGHTING MAINTENANCE/REPAIR

Subcontracted with Northampton Township.

HIGHWAY MAINTENANCE – STORM

436.000 – MAINTENANCE OF STORM SEWERS

Includes both general maintenance of storm sewers and new STATE/FEDERAL requirements based on TMDL's (total max. daily load). Ongoing pipe and/or inlet top replacements throughout township. Also used to fund basin low flow channel maintenance and ongoing cleanings. Increased due to work related to 2017 road program.

HIGHWAY MAINTENANCE – REPAIR

437.200 – REPAIR OF TRAILS

On-going repairs of park and twp. Trails asphalt or stone based.

438.000 – NON CONTRACTED WORK

For repair of roads and bridges AND work that is done that doesn't qualify for liquid fuels. Work also includes guiderail installations, curbing and all non-contracted work related to road construction.

438.231 – GAS COSTS FOR VEHICLES/EQUIPMENT

Based on YTD Lowered slightly due to fleets on-going change to diesel units.

438.232 – DIESEL FUEL COSTS

Elevated slightly based on YTD as well as larger diesel fleet

446.000 – STORMWATER MANAGEMENT/FLOOD CONTROL

Work related to meet NPDES requirements

HISTORICAL SOCIETY

459.100 – HISTORIC/MILLBROOK SOCIETY

Amount to pay P&C insurance for Moland House and incidental costs/work on property by Twp.

WORKERS COMPENSATION INSURANCE

484.000 – WORKERS COMPENSATION

Rate factor decreasing due to experience.

485.000 – UNEMPLOYMENT COMPENSATION INSURANCE

Payroll tax based on Taxable wage base multiplied by contribution rate.

Worksheet for the 2017 Budget

GENERAL FUND

INSURANCE PREMIUMS

486.157 – POST RET. HEALTH OBLIG. (OPEB)

Funding needed to cover post retirement healthcare obligations for 2017 including buy outs for this benefit.

486.158 – 457 PLAN- MATCH CONTRIBUTION

Township Match to 457/401A plans for employees hired prior to benefit change.

486.159 – POLICE PENSION FUND CONTRIBUTION

Minimum Municipal Obligation, increased to reflect two (2) officers collecting 75% of salary in disability pensions due to in service disability as required by CBA.

486.160 – NU EMP PENSION PLAN CONTRIBUTION

Minimum Municipal Obligation to Defined Benefit Pension Plan for employees hired prior to 9/9/2013. Changed from defined benefit to defined contribution for new hires and current employees who "opted" in. (486.162)

486.161 – FICA (SOCIAL SECURITY)

Employer's contribution

486.162 – NU EMP DEFINED CONTRIBUTION PENSION PLAN CONTRIBUTION

Minimum Municipal Obligation to 401 A Plan for employees in Defined Contribution Plan - Changed from defined benefit defined contribution for new hires effective 9/9/13, and current employees who "opted" in. Township provides 6% of salary as contribution to pension annually.

486.351 – PACKAGE POLICY INSURANCE – PROPERTY AND CASUALTY COVERAGE

For all properties and assets

INTERFUND OPERATING TRANSFERS

492.030 – TRANSFER TO CAPITAL PROJECTS FUND

Covers the budgeted capital projects.

492.250 – TRANSFER TO HIGHWAY AID FUND

Covers the budgeted capital projects.

Warwick Township (Bucks County) 30 Capital Projects Fund 2017 Budget

	Budget--2017
Income	
341 · INTEREST EARNINGS	
341.000 · INTEREST EARNINGS	200.00
Total 341 · INTEREST EARNINGS	200.00
392 · INTERFUND OPERATING TRANSFERS	
392.010 · TRANSFER FROM GENERAL FUND	224,000.00
392.050 · TRANSFER FROM CAPITAL RESERVE	25,000.00
Total 392 · INTERFUND OPERATING TRANSFERS	249,000.00
Total Income	249,200.00
Expense	
409 · GENERAL GOV BUILDING & PLANT	
409.452 · CAPITAL IMPROVEMENTS MUNICIPAL	93,000.00
409.453 · CAPITAL IMPROVEMENTS GUINEA LN	0.00
Total 409 · GENERAL GOV BUILDING & PLANT	93,000.00
410 · POLICE	
410.263 · POLICE OPERATING EQUIPMENT	3,800.00
410.742 · BODY ARMOR/VESTS	6,000.00
410.745 · POLICE VEHICLE	75,000.00
410.746 · TECHNOLOGY	27,000.00
410.748 · CCTV	0.00
Total 410 · POLICE	111,800.00
430 · PUBLIC WORKS	
430.400 · PUBLIC WORKS PROJECTS	0.00
430.500 · PUBLIC WORKS- Other	25,000.00
Total 430 · PUBLIC WORKS	25,000.00
Total Expense	229,800.00
Net Income	19,400.00

Worksheet for the 2017 Budget

CAPITAL PROJECTS FUND

INCOME

INTERFUND OPERATING TRANSFERS.

390.010 – TRANSFER FROM GENERAL FUND

For current year Capital Projects.

390.050 – TRANSFER FROM CAPITAL RESERVE

Transfer from Basin Reserves to do basin naturalization maintenance.

EXPENDITURES

GENERAL GOVERNMENT BUILDING AND PLANT

409.452 – CAPITAL IMPROVEMENTS MUNICIPAL

Automated gate for Police Compound \$28,000

537 PLAN UPDATE - Continuation of revision to Act 537 Plan \$65,000

POLICE

410.263 – POLICE OPERATING EQUIPMENT

(3) Next generation Tasers, including holsters and cartridges

410.742 – BODY ARMOR/VESTS

Replacement of (6) body armor vests

410.745 – POLICE VEHICLE

(2) Ford Interceptor Utility vehicles including equipment, installation and transfer for detectives

410.746 – TECHNOLOGY

Move network physically to secure archive room including racks to house equipment \$5,000

Begin replacement with in-car dash camera system- Program to replace (2) cameras per year \$12,000

Dedicated server for video dash cameras \$10,000

PUBLIC WORKS

430.500 – PUBLIC WORKS PROJECTS – OTHER

Revitalization of the Basins which were previously naturalized; these basins require some overseeding as well as weed control measure to insure stability and revitalization. Purchase more Wildflower mix to overseed basins previously naturalized. Funding will come from Capital reserves basin maintenance.

**Warwick Township (Bucks County) 37 Parks & Recreation Fund
2017 Budget**

	Budget--2017
Income	
301 · Real Property Taxes	
301.100 · REAL ESTATE TAXES CURRENT YEAR	334,800.00
301.200 · REAL ESTATE TAXES PRIOR YEAR	120.00
301.400 · REAL ESTATE TAXES DELINQUENT	1,900.00
301.600 · REAL ESTATE TAXES INTERIM	1,500.00
Total 301 · Real Property Taxes	338,320.00
341 · Interest Earnings	
341.000 · INTEREST EARNINGS	1,000.00
Total 341 · Interest Earnings	1,000.00
360 · Culture--Recreation	
360.001 · Summer Camp - Teen	32,000.00
360.002 · Summer Camp - Youth Day Camp	62,000.00
360.004 · Arts Programs	22,000.00
360.005 · Sports Programs	50,000.00
360.007 · Trips	2,500.00
360.410 · Vendor Commissions	100.00
360.801 · FIELD USAGE FEE	11,000.00
360.810 · PARK USAGE FEE	5,000.00
360.820 · EXCURSION/TICKET SALES	30,000.00
360.830 · SPECIAL EVENTS PERMITS	300.00
Total 360 · Culture--Recreation	214,900.00
387 · Contrib. & Donats Privt. Source	
387.100 · CONTRIBUTION - DEVELOPER	0.00
387.200 · CONCERTS	3,600.00
387.300 · SEASONAL CELEBRATIONS	8,000.00
Total 387 · Contrib. & Donats Privt. Source	11,600.00
Total Income	565,820.00
Gross Profit	565,820.00
Expense	
403 · Tax Collector	
403.110 · Salary - Tax Collector	5,800.00
Total 403 · Tax Collector	5,800.00
450 · Park & Recreation--Other	
450.007 · Trips / Tickets	1,500.00
450.450 · Contracted Services	5,500.00
450.820 · Excursion/Ticket Sales	25,000.00
Total 450 · Park & Recreation--Other	32,000.00
451 · ADMINISTRATION	
451.112 · Seminars/Education	1,000.00
451.113 · Meeting Expense	100.00
451.320 · Communication / Phones	2,000.00
451.400 · Office Supplies	600.00
451.421 · Dues/Subscriptions	300.00

**Warwick Township (Bucks County) 37 Parks & Recreation Fund
2017 Budget**

451.451 · Credit card fees	4,000.00
Total 451 · ADMINISTRATION	8,000.00
452 · Participant Recreation	
452.001 · Summer Camp - Teen	21,000.00
452.002 · Summer Camp - Youth Day Camp	18,000.00
452.004 · Arts Programs	12,000.00
452.005 · Sports Programs	32,000.00
452.101 · Summer/Teen Camps Salaries	25,000.00
Total 452 · Participant Recreation	108,000.00
453 · Spectator Recreation	
453.200 · CONCERTS	3,600.00
Total 453 · Spectator Recreation	3,600.00
454 · Parks	
454.100 · Park Salaries /Maintenance	60,000.00
454.140 · Salary - Park Admin/Programs	131,600.00
454.150 · Park Employees Benefits	93,900.00
454.200 · Maintenance & Repair of Equip.	40,000.00
454.201 · Trails/Recreational Paths	1,000.00
454.202 · Playground Maintenance/Repair	1,000.00
454.203 · Vehicle/Equip. Maint.&Repair	2,000.00
454.204 · Landscape/Fields/Facility Maint	12,000.00
454.205 · Sanitation/Portable Toilets	2,200.00
454.300 · Peco - Parks	6,000.00
Total 454 · Parks	349,700.00
457 · Civic & Military Celebrations	
457.300 · SEASONAL CELEBRATIONS	8,000.00
Total 457 · Civic & Military Celebrations	8,000.00
Total Expense	515,100.00
Net Income	50,720.00

Worksheet for the 2017 Budget

PARKS & RECREATION FUND

REVENUES

REAL PROPERTY TAXES

301.100 – REAL ESTATE TAXES

1.5 mills

Interest Earnings

341.000 – INTEREST EARNINGS

Reflects continued low anticipated interest rates.

CULTURE – RECREATION

360.001 – SUMMER CAMP – TEEN

Three weeks of Teen Camp

360.002 – SUMMER CAMP – YOUTH DAY CAMP

Townships full day camp offered at Bridge Valley Elementary School

360.004 – ARTS PROGRAMS

Includes programs that are non-sports related such as children dancing, science camps, babysitting workshops, Let's Get Messy, Children Making Music, art programs, kids night out events, and any other non-sport programs.

360.005 – SPORTS PROGRAMS

All sports based programs and contracted sports camps.

360.007 – TRIPS

360.410 – VENDOR COMMISSIONS

Profit from drink machines at pavilion and PW building

360.500 – ADVERTISING/NEWSLETTER

This includes advertisements in the Township Newsletter

360.801 – FIELD USAGE FEE

This is the application fee for field use from the user groups to use our courts/fields

360.810 – PARK USAGE FEE

This is the revenue from community room and pavilion rentals.

360.820 – EXCURSION/TICKET SALES

Tickets to recreation sold through PRPS and tickets sold through movie theatres.

Worksheet for the 2017 Budget

PARKS & RECREATION FUND

360.830 – SPECIAL EVENTS PERMITS

Revenue from Special Permit Applications.

CONTRIB. & DONATIONS PRIVT. SOURCE

387.200 – CONCERTS & MOVIES

Sponsorship received, as well as, income from concession sales at the concerts and movies.

387.300 – SEASONAL CELEBRATIONS

Sponsorship for the many special event held throughout the year.

EXPENDITURES

TAX COLLECTOR

403.110 – SALARY – TAX COLLECTOR

PARK & RECREATION OTHER

450.007 – TRIPS

450.450 – CONTRACTED SERVICES

Copier, fax, recreation software fees, and web certification.

450.820 – EXCURSION/TICKET SALES

Cost of purchasing discounted movie, amusement park and ski resort tickets.

ADMINISTRATION

451.112 – SEMINARS/EDUCATION

Seminars and Education, including attendance at PRPS conference

451.113 – MEETING EXPENSE

For hosting meetings/training opportunities

451.320 – COMMUNICATIONS/PHONES

451.400 – OFFICE SUPPLIES

451.421 – DUES/SUBSCRIPTIONS

This includes membership in the State and Parks and Recreation Association (PRPS) as well as the County.

Worksheet for the 2017 Budget

PARKS & RECREATION FUND

451.451 – CREDIT CARD FEES

Fees for online registration (over 90% of all registrations) and credit card acceptance at front desk.

451.500 – NEWSLETTER

Half the expense of creating and mailing the Township newsletter.

PARTICIPANT RECREATION

452.001 – SUMMER TEEN CAMP

Expenses for three weeks of teen camp (excluding salaries)

452.002 – SUMMER CAMP YOUTH DAY CAMP

Expenses for day camp (excluding salaries)

452.004 – ART PROGRAMS

Expenses associated with arts related programs. Instructor fees, supplies, learning materials, etc.

452.005 – SPORTS PROGRAMS

Expenses associated with sports related programs. Instructors fees, materials, upkeep.

452.101 – SUMMER/TEEN CAMP SALARIES

Staff for Day Camp and Teen Camp

SPECTATOR RECREATION

453.200 – CONCERTS AND MOVIES

Cost of entertainment and refreshments for sale at these events.

PARKS

454.100 – PARK SALARIES/MAINTENANCE

One FT maintenance employee

454.140 – SALARY – PARK ADMIN/PROGRAMS

Salaries for the Director and Program Coordinator.

454.150 – PARK EMPLOYEE BENEFITS

3 FT employees. Health/Dental/RX/Life and Workers Comp.

454.200 – MAINTENANCE & REPAIR OF EQUIP.

454.201 – TRAILS/RECREATIONAL PATHS

This is for minor repairs to the trails.

Worksheet for the 2017 Budget

PARKS & RECREATION FUND

454.202 – PLAYGROUND/MAINTENANCE/REPAIR

Includes routine repairs to playground equipment and upkeep.

454.203 – VEHICLE/EQUIP. MAINTENANCE & REPAIR

Used for vehicle/truck inspections and maintenance

454.204 – LANDSCAPE/FIELDS/FACILITY MAINT.

All contracted services to the athletic fields for pest management, fertilization, etc.

454.205 – SANITATION/PORTABLE TOILETS

Seasonal portable toilets throughout the parks system

454.300 – PECO – PARKS

CIVIC AND MILITARY CELEBRATIONS

457.300 – SEASONAL CELEBRATIONS

Costs associated a variety of celebrations held throughout the year.

Warwick Township (Bucks County) 38 Pk.& Rec. Capital Fund 2017 Budget

	Budget--2017
Income	
341 - Interest Earnings	
341.010 - Interest Earnings	3,100.00
Total 341 - Interest Earnings	3,100.00
399 - Cash Balance Forward	
399.000 - Cash Balance Forward	131,900.00
Total 399 - Cash Balance Forward	131,900.00
Total Income	135,000.00
Expense	
452 - Park & Recreation Capital	
452.701 - Park & Rec. Capital Construction	100,000.00
452.746 - Park & Rec. Equipment Purchase	35,000.00
Total 452 - Park & Recreation Capital	135,000.00
Total Expense	135,000.00
Net Income	0.00

Worksheet for the 2017 Budget

PARKS & RECREATION CAPITAL FUND

REVENUE

INCOME

341.000 – INTEREST EARNINGS

CASH BALANCE FORWARD

399.000 – CASH BALANCE FORWARD

- Portion of Fund Balance budgeted to be spent in current year for budgeted capital projects.

EXPENDITURES

452.701 – PARK & REC. CAPITAL CONSTRUCTION

1. Community Park Pavilion - new roof and exterior stain - \$20,000
2. Memorial Park - Pedestrian Bridge for Headquarters trail -\$40,000
3. Memorial Park - additional engineering, permits, signage -\$20,000
4. Hampton Chase Park at Dark Hollow Rd. – Engineering costs for study to evaluate health of Hampton Chase Pond -\$20,000

452.746 – PARK & REC. EQUIPMENT PURCHASE

1. Replace fitness equipment at Community Park at Meyer Way -\$20,000
2. One Lazar Exmark mower -\$15,000

Warwick Township Open Space Fund 2017 Budget

	Budget--2017
Income	
341 · INTEREST	
341.000 · INTEREST EARNINGS	30.00
Total 341 · INTEREST	30.00
357 · GRANTS	
357.100 · County Grant	0.00
Total 357 · GRANTS	0.00
399 · CASH BALANCES FORWARDED	
399.000 · CASH BALANCES FORWARDED	3,700.00
Total 399 · CASH BALANCES FORWARDED	3,700.00
Total Income	3,730.00
Expense	
404 · Law	
404.310 · Legal Services	0.00
Total 404 · Law	0.00
408 · Engineer	
408.310 · Engineering Services	0.00
Total 408 · Engineer	0.00
454 · Improvements to Openspace	
454.300 · Prof.Services--Planning	
454.370 · Maintenance of Open Space	3,730.00
Total 454 · Improvements to Openspace	3,730.00
461 · Open Space Conservation	
461.700 · Capital Purchase--Land	0.00
Total 461 · Open Space Conservation	0.00
Total Expense	3,730.00
Net Income	0.00

Worksheet for the 2017 Budget

OPEN SPACE FUND

CASH BALANCE FORWARD AND INTEREST

341.000 – MINIMAL INTEREST

EXPENDITURES

454.370 – Maintenance of Open Space- nominal amount of needed upkeep on open space owned by Warwick Township.

*Note: Open Space Fund Balance will be used for maintenance until depleted.
(Balance as of 8/31/16 is \$6,944)*

Warwick Township (Bucks County) 04 Road Machinery Fund 2017 Budget

	Budget --2017
Income	
301 · REAL PROPERTY TAXES	
301.100 · REAL ESTATE TAXES CURRENT	55,800.00
301.200 · REAL ESTATE TAXES PRIOR	20.00
301.400 · REAL ESTATE TAX DELINQUENT	400.00
301.600 · REAL ESTATE TAXES INTERIM	250.00
Total 301 · REAL PROPERTY TAXES	56,470.00
341 · INTEREST EARNINGS	
341.000 · INTEREST EARNINGS	175.00
Total 341 · INTEREST EARNINGS	175.00
Total Income	56,645.00
Expense	
401 · EXECUTIVE	
401.110 · SALARIES TAX COLLECTOR	968.00
Total 401 · EXECUTIVE	968.00
430 · HWY MAINT GENERAL SERVICES	
430.740 · MACHINES & EQUIPMENT	48,603.00
Total 430 · HWY MAINT GENERAL SERVICES	48,603.00
Total Expense	49,571.00
Net Income	7,074.00

Worksheet for the 2017 Budget

ROAD MACHINERY FUND

REAL PROPERTY TAXES

301 – REAL ESTATE TAXES CURRENT YEAR

.25 mills

INTEREST EARNINGS

341.000 – INTEREST EARNINGS

Reflects continued low anticipated interest rates

CASH BALANCE FORWARD

399.000 – CASH BALANCE FORWARD

Portion of Fund Balance budgeted to be spent in current year budget- none for 2017.

EXPENDITURES

MACHINES AND EQUIPMENT

430.740 – MACHINES AND EQUIPMENT

\$28,384 – Five annual lease payments for purchase of 2015 GVW Single Axle Steel Body Dump Truck with 11' Flink plow and under tailgate Salt Spreaders. Final payment is due 2019.

\$20,219 – Five estimated annual lease payments of \$19,719, plus acquisition fee of \$500, for purchase of a new 2017 F550 Dump with Plow- estimated total lease cost is \$100,000. Final payment is due 2021.

Warwick Township (Bucks County) 35 Highway Aid Fund 2017 Budget

	Budget--2017
Income	
341 · INTEREST EARNINGS	
341.000 · INTEREST EARNINGS	1,200.00
Total 341 · INTEREST EARNINGS	1,200.00
355 · STATE SHARED REV. & ENTITLEMENT	
355.030 · STATE TURNBACK (LIQUID FUELS)	5,280.00
355.050 · MOTOR VEHICLE FUEL TAXES	436,714.00
Total 355 · STATE SHARED REV. & ENTITLEMENT	441,994.00
392 · INTERFUND OPERATING TRANSFERS	
392.010 · TRANSFER FROM GENERAL FUND	670,000.00
Total 392 · INTERFUND OPERATING TRANSFERS	670,000.00
399 · CASH BALANCE FORWARD	
399.000 · CASH BALANCE FORWARD	121,806.00
Total 399 · CASH BALANCE FORWARD	121,806.00
Total Income	1,235,000.00
Expense	
432 · HWY MAINT -SNOW & ICE REMOVAL	
432.000 · HIGHWAY MAINTENANCE SNOW, ICE	60,000.00
Total 432 · HWY MAINT -SNOW & ICE REMOVAL	60,000.00
439 · HWY CONSTRUCTION AND REBUILDING	
439.000 · HIGHWAY CONSTRUCTION . ROADS	1,175,000.00
Total 439 · HWY CONSTRUCTION AND REBUILDING	1,175,000.00
Total Expense	1,235,000.00
Net Income	0.00

Worksheet for the 2017 Budget

HIGHWAY AID FUND

REVENUE

STATE SHARED REVENUES AND ENTITLEMENT

355.030 – LIQUID FUELS

State turn back to maintain local roads.

355.050 – MOTOR VEHICLE FUEL TAXES

State taxes collected for roads

CASH BALANCE FORWARD

399.000 – CASH BALANCE FORWARD

Portion of Fund Balance budgeted to be spent in current year budget.

EXPENDITURES

432.000 – HIGHWAY MAINTENANCE SNOW AND ICE

2017 salt expenses to be paid by General Fund due to extensive 2017 Road Program.

439.000 – HIGHWAY CONSTRUCTION ROADS

Funds utilized for the Roadway Improvements proposed and completed within the Township Annually.

2017 PROPOSED ROAD PROGRAM IMPROVEMENTS

Deer Run Drive (Route 263 to Doe Court)	\$90,000
Full width mill, select base repair	
Install 1.5" Overlay	
ADA ramps	
Street markings	
Fallow Hill Lane (Deer Run to Mill Road)	\$65,000
Full width mill, select base repair	
Install 1.5" Overlay	
ADA ramps	
Street markings	
Meyer Way (Stony Road to Land Road)	\$140,000
Full width mill, select base repair	
Install 1.5" Overlay	
ADA ramps	
Street markings	

Worksheet for the 2017 Budget

HIGHWAY AID FUND

Eddows Road (Meetinghouse to Old York Road) \$35,000

Edge Mill, select base repair
Install 1.5" Overlay
ADA ramps as required
Street markings

Mulberry Lane \$87,000

Full width mill, select base repair
Install 1.5" Overlay
ADA ramps
Street markings

Robinwood Drive \$23,000

Edge Mill, select base repair
Install 1.5" Overlay
Misc. street markings

Hampton Chase: \$200,000

**E. Rockspray, Primrose, Oleander, N&S Daisey, Wisteria, Ironwood, Thyme, Arrowhead, Dogwood
(E. Rockspray Walking Path)**

Base repairs
Select curb repairs
Gutter mill
Install 1.5" Overlay
Misc. street markings

Colony Road, Park Drive, Meadowview and Wayne Drive \$115,000

Base repairs with double application of oil and chip

Hidden Pond:

**Long Pond Drive (Valley View to Bristol road), Rosewood & Persimmon Lanes, Valley View,
Hedgewood, and Chelsea \$350,000**

Select base and curb repairs
Install 1.5" Overlay
ADA ramps
Street markings

TCE CREEK ROAD PROJECT (carried over from 2016) \$70,000

To coincide with the ½ width public project for the installation of water on creek road
Full with mill and overlay from Mearns to the end of the proposed water main WTWSA pumping station

Warwick Township (Bucks County) 03 Firehouses and Equipment Fund 2017 Budget

	Budget--2017
Income	
301 · REAL PROPERTY TAXES	
301.100 · REAL ESTATE TAXES	167,400.00
301.200 · REAL ESTATE TAXES PRIOR	60.00
301.400 · REAL ESTATE TAXES DELINQUENT	1,000.00
301.600 · REAL ESTATE TAXE'S INTERIM	750.00
Total 301 · REAL PROPERTY TAXES	169,210.00
341 · INTEREST EARNINGS	
341.000 · INTEREST EARNINGS	1,900.00
Total 341 · INTEREST EARNINGS	1,900.00
399 · CASH BALANCE FORWARD	
399.000 · CASH BALANCE FORWARD- WFC	679,000.00
399.001 · CASH BALANCE FORWARD_HFC	10,000.00
Total 399 · CASH BALANCE FORWARD	689,000.00
Total Income	860,110.00
Expense	
401 · EXECUTIVE	
401.110 · SALARIES . TAX COLLECTOR	2,900.00
Total 401 · EXECUTIVE	2,900.00
411 · FIRE	
411.200 · OPERATING EXPENSES . WARWICK	250,000.00
411.300 · OPERATING EXPENSES . HARTSVILLE	11,000.00
411.740 · CAPITAL PURCHASES . WARWICK	38,714.00
411.840 · CAPITAL PURCHASES . HARTSVILLE	10,000.00
Total 411 · FIRE	309,714.00
Total Expense	312,614.00
Net Income	547,496.00

2017 Budget Details

FIREHOUSE AND EQUIPMENT FUND

REVENUE

REAL PROPERTY TAXES

301 – REAL ESTATE TAXES CURRENT YEAR

.75 Mills collected for operations – 94% to WFC, 6% to HFC

341.000 – INTEREST EARNINGS

EXPENDITURES

EXECUTIVE

401.110 – TAX COLLECTOR

Portion of Tax Collector's salary.

FIRE

411.200 – OPERATING EXPENSES – WARWICK

Includes insurance costs (Workers Comp, Commercial Property, A&D), operating supplies, utilities, repairs/maintenance and professional services. Increase in operating expenses due to larger facility.

411.300 – OPERATING EXPENSES – HARTSVILLE

HFC uses designated funds for firefighter physicals.

411.740 – CAPITAL PURCHASES – WARWICK

Includes loan payments for equipment.

411.840 – CAPITAL PURCHASES – HARTSVILLE

Includes machinery and equipment.

NOTE: STATE AID TO FIRE COMPANIES IS NOT FOUND IN THIS BUDGET, BUT IS FOUND IN THE GENERAL FUND BUDGET AS REQUIRED BY ACT 205. This can be seen on revenue line item 355.130 and expenditure line item 411.500. The State regulates and audits the use of these funds directly with the WFC.

Warwick Township (Bucks County) 15 General Obligation Bond 2017 Budget

	Budget--2017
Income	
301 · REAL PROPERTY TAXES	
301.100 · REAL ESTATE TAXES CURRENT	892,800.00
301.200 · REAL ESTATE TAXES PRIOR	320.00
301.400 · REAL ESTATE TAXES DELINQUENT	4,900.00
301.600 · REAL ESTATE TAXES INTERIM	3,950.00
Total 301 · REAL PROPERTY TAXES	901,970.00
341 · INTEREST EARNINGS	
341.000 · INTEREST EARNINGS	1,500.00
Total 341 · INTEREST EARNINGS	1,500.00
399 · CASH BALANCES FORWARDED	
399.000 · CASH BALANCES FORWARDED	13,029.40
Total 399 · CASH BALANCES FORWARDED	13,029.40
Total Income	916,499.40
Expense	
401 · EXECUTIVE	
401.110 · SALARIES - TAX COLLECTOR	15,475.70
Total 401 · EXECUTIVE	15,475.70
471 · DEBT PRINCIPAL	
471.060 · Principal - Note 2011	243,360.00
471.065 · Principal - Note 2014	28,600.37
471.070 · Principal - Radio County Loan	29,258.51
471.075 · Principal - Note 2015	479,000.00
Total 471 · DEBT PRINCIPAL	780,218.88
472 · DEBT INTEREST	
472.060 · INTEREST - Note 2011	32,344.69
472.065 · INTEREST - Note 2014	5,668.87
472.070 · INTEREST - Radio County Loan	2,734.01
472.075 · INTEREST - Note 2015	80,057.25
Total 472 · DEBT INTEREST	120,804.82
Total Expense	916,499.40
Net Income	0.00

Worksheet for the 2017 Budget

GENERAL OBLIGATION BOND FUND

REVENUE

REAL PROPERTY TAXES

301 – REAL ESTATE TAXES CURRENT YEAR

4.0 mills

INTEREST EARNINGS

341.000 – INTEREST EARNINGS

Reflects continued low anticipated interest rates.

CASH BALANCE FORWARD

399.000 – CASH BALANCE FORWARDED

Portion of Fund Balance budgeted to be spent in current year budget.

EXPENDITURES

DEBTS (DETAIL)

All debt, except the 2003 bond and 2014 County Loan, was used for open space. The bond refinance in 2003, which was originally borrowed in 1999, was debt incurred for the Township building development.

Outstanding Debt:

\$2,677,000 G.O. Note Series 2011—This Note is the result of refinancing the 2006 Bond. (Principal Balance due as of 1/1/17 is \$1,460,200).

\$300,000 2.7% G.O. Note 2014—Borrowing for Open Space purchases. (Principal Balance due as of 1/1/17 is \$220,678).

\$211,093.46 1.5% Installment Promissory Note 2014 (County Loan) — This note is for Police Radio System purchase. First installment was due 11/15. (Principal Balance due as of 1/1/17 is \$182,267).

\$5,015,000 G.O. Note Series 2015—This Note is the result of refinancing the 2003 Bond, the 2008 Bank Loan, and 2010 Bond. (Principal Balance due as of 1/1/17 is \$4,107,000).

Warwick Township (Bucks County) 43 Capital Reserve Fund 2017 Budget

	Budget--2017
Income	
341 · INTEREST EARNINGS	
341.000 · IINTEREST EARNINGS	700.00
Total 341 · INTEREST EARNINGS	700.00
399 · CASH BALANCE FORWARD	
399.000 · CASH BALANCE FORWARD	125,425.00
Total 399 · CASH BALANCE FORWARD	125,425.00
Total Income	126,125.00
Expense	
492 · INTERFUND OPERATING TRANSFERS	
492.010 · TRANSFER TO GENERAL FUND	101,125.00
492.030 · TRANSFER TO CAPITAL PROJECTS	25,000.00
Total 492 · INTERFUND OPERATING TRANSFERS	126,125.00
Total Expense	126,125.00
Net Income	0.00

Worksheet for the 2017 Budget

CAPITAL RESERVE FUND

REVENUE

INTEREST EARNING

341.000 – INTEREST EARNING

Reflects continued low anticipated interest rates

CASH BALANCE FORWARD

399.000 – CASH BALANCE FORWARD

Portion of Fund Balance budgeted to be spent in current year budget.

EXPENDITURES

INTERFUND OPERATING TRANSFERS

492.010 – TRANSFER TO GENERAL FUND

Transfer to General fund fee in lieu of land development project completed per development agreement

492.030 – TRANSFER TO CAPITAL PROJECTS

Basin maintenance reserves to pay for maintenance and mowing of basins.

Capital Reserve Balances as of August 31, 2016:

McKeon/Mearns Rd. Widening	\$ 2,429
Various Detention Basins	\$222,009
Coggiola Improvements	\$ 16,342
Ivyland Industrial PK Improvements/PECO	\$ 23,621
Various Septic Agreements	\$ 31,803
Co. Club Knoll Intersection	\$101,123
Pizzo Sewer Agreement	\$ 5,106
Disbursement Account	\$ <u>906</u>
Capital Reserves as of August 31, 2016	\$403,339