

WARWICK TOWNSHIP
Board of Supervisors Meeting Agenda
April 15, 2019

Members Present: Judith A. Algeo, Esq., Chair
Edward P. Thompson, Member
John W. Cox, Vice Chairman

Others Present: Kyle Seckinger, Township Manager
Michele Fountain, P.E., Township Engineer
Catherine Topley, Recording Secretary

■ **CALL TO ORDER:**

The Warwick Township Board of Supervisors' April 15, 2019 public meeting, held at Warwick Township Administration Office, 1733 Township Greene, Jamison, PA., was called to order at 7:00 p.m., by Judith A. Algeo Chair, who then led attendees in the pledge of allegiance.

■ **APPROVAL OF MINUTES:**

⇒ Monday, March 18, 2019 Board of Supervisor Meeting Minutes

Motion by Chair Algeo to approve The Board of Supervisors Meeting Minutes for Monday, March 18, 2019.

Second to motion by Mr. Thompson

Chair Algeo invited comment or discussion. There being none the vote was called.

Motion passed 2-0, Mr. Cox abstained

■ **EXECUTIVE SESSION**

The Board of Supervisors' met in an executive session prior to this evenings meeting to discuss matters of personnel and security.

■ **ANNOUNCEMENTS:**

1. The annual flea market will be held Saturday, May 4th from 8 am – 12 pm at the township building.

■ **CITIZEN'S COMMENT:**

No citizen comments.

■ **MANAGER'S REPORT:**

⇒ PECO Green Region Grant Award Presentation

Ted Dorand from PECO and Patrick Gardner of the Natural Lands Trust were here to present the township with a \$10,000.00 grant for park improvements. The Green Region Grant Program was established approximately 15 years ago and recognizes townships for the good works they do on park development and open space preservation. Mr. Gardner helped to build the program requirements and assists with the review process and management of the grant. They stated that this project really stood out and would like to congratulate the township.

Ms. Algeo stated that Mr. Seckinger deserves the congratulations as he did all the work for this grant.

Mr. Dorand and Mr. Patrick presented Mr. Seckinger with the check for \$10,000.00 and had their picture taken.

⇒ Resolution 2019-15: Destruction of Records – To Consider Approval

Mr. Seckinger stated that in accordance with Act 428 of 1968 each individual act of disposition shall be approved by resolution of the governing body of the municipality. Therefore, he is requesting the board to consider Resolution 2019-15, which includes the destruction of the following records:

- Snow Removal Bid 2007-08
- Salt Bid 2007-08
- Street Light Repairs 2012-13
- Stone & Asphalt Bid 2011-12
- Fuel Bid 2011-12
- Snow Bid 2011-12
- Salt Bid 2011-12
- Salt Bid 2010-11
- Stone & Asphalt Bid 2010-11
- Snow Bid 2010-11
- Fuel Bid 2010-11
- Pipe & Precast Bid 2010
- PW Monthly Reports 2010
- Exterior Wall Repair PW Contract 2005-02
- Reinforced Concrete Contract 2006-02
- Bid for Garage Doors PW 2006 B
- Cash receipts and deposit records- 2011
- Bank statements and reconciliations- 2011
- Check registers and bill payments- 2011
- Liquid Fuels records- 2011 and prior
- Payroll timesheets and pay period reports- 2011 and prior
- General administrative email correspondence 2014 and older

**Motion by Vice Chair Cox to approve Resolution 2019-15 Destruction of Records.
Second to motion by Mr. Thompson**

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously

⇒ LD 14-04: Sailor Subdivision (2195 Warwick Rd.) – Request for Street Name Change

Mr. Seckinger stated that the new developer for the Sailor Subdivision at 2195 Warwick Road, Costa Homes, Inc., is requesting to change the name of the proposed cul-de-sac road. The original name was going to be Victory Lane, and the newly proposed name is Flower Mill Circle.

Mr. Costa, of Costa Homes, was here and stated that he just did not like the old name and would like to change it.

Motion by Vice Chair Cox to approve changing the name of the cul-de-sac from Victory Lane to Flower Mill Circle.

Second to motion by Mr. Thompson.

Chair Algeo invited comment or discussion. There being none the vote was called.

Motion passed unanimously

⇒ Treasurers Report March 2019

Fund balances for March 2019 are as follows, subject to audit:

General Fund	\$	10,843,838
Firehouse and Equipment	\$	628,293
Road Machinery Fund	\$	-9,315
General Obligation / Sinking Fund	\$	506,184
Capital Projects Fund	\$	48,631
Highway Aid Fund	\$	484,955
Parks and Recreation	\$	695,792
Parks and Recreation Capital Fund	\$	508,727
Capital Reserve	\$	<u>267,430</u>

Total \$ 13,974,535

Motion by Vice Chair Cox to approve the Treasurer's Report for March 2019 as prepared by Becki Wilhelm, Finance Director, subject to Audit.

Second to motion by Mr. Thompson.

Chair Algeo invited comment or discussion. There being none the vote was called.

Motion passed unanimously

⇒ Bill Payments: 4-1-19 and 4-15-19

Mr. Seckinger requested approval of the bill payments for April 1, 2019 totaling \$50,403.69, and April 15, 2019 totaling \$204,668.44, subject to audit.

Motion by Vice Chair Cox to approve the April 1, 2019 and April 15, 2019 Bill Payments, Subject to audit.

Second to motion by Mr. Thompson

Chair Algeo invited comment or discussion. There being none the vote was called.

Motion passed unanimously

⇒ Zoning Ordinance Amendment – For Discussion/Advertisement

Mr. Seckinger explained that this is an ordinance to amend and restate the regulations for temporary community events (use I4) including amendments to limit the districts in which use I4 is permitted to C-1, C-2 & C-3, & LI; amending the table of uses to provide that use B(8), accessory family apartment, is permitted by special exception rather than by permitted by right in the office zoning district; amending the regulations for the I(9) accessory retail use to allow the I9 use in C1 and C2 zoning districts; amending language for townhomes as a B3 performance standard development as well as language to allow the I(9) accessory retail use in the VC and VC2 zoning districts, amending sign regulations to include temporary nonresidential use signs in residential zoning districts, permanent agricultural signs in non-residential districts and C-institutional use signs as non-residential signs in residential zoning districts.

The Warwick Planning Commission and the Bucks County Planning Commission both recommended adoption of this amendment.

Mr. Mester, Fairway Dr. – asked what the changes to the amendment do. Mr. Seckinger stated that the amendment clarifies and adjusts provisions already in the ordinance.

**Motion by Vice Chair Cox to approve the Zoning Ordinance Amendment for Advertisement.
Second to motion by Mr. Thompson**

Chair Algeo invited comment or discussion. There being none the vote was called.

Motion passed unanimously

■ **SOLICITOR'S REPORT:** None.

■ **ENGINEER'S REPORT:**

⇒ LD 15-02: Guardian Academy (1528 Campus Dr.) – To Consider Maintenance Period Financial Security Release

Ms. Fountain stated that \$37,420.10 was being held to guarantee improvements during the maintenance period. At this time, everything has been completed and Ms. Fountain is requesting release of the financial security.

Motion by Vice Chair Cox to approve the release of the maintenance period financial security for LD 15-02: Guardian Academy in the amount of \$37,420.10.

Second to motion by Mr. Thompson

Chair Algeo invited comment or discussion. There being none the vote was called.

Motion passed unanimously

■ **OLD BUSINESS:** None.

■ **NEW BUSINESS:** None.

■ **PUBLIC COMMENT:** None.

■ **ADJOURNMENT:** The April 15, 2019 Warwick Township Board of Supervisors' public meeting was adjourned at 7:12 pm.

Respectfully submitted,



Kyle W. Seckinger
Township Manager

These minutes were approved at the
Board of Supervisors' meeting held: 5/20/19