

WARWICK TOWNSHIP
Board of Supervisors' Public Meeting Minutes
August 20, 2018

Members Present: Judith A. Algeo, Esq., Chair
John W. Cox, Vice Chairman

Absent: Edward P. Thompson, Member

Others Present: Kyle Seckinger, Township Manager
Mary Eberle, Township Solicitor
Michele Fountain, Township Engineer
Catherine Topley, Recording Secretary

■ **CALL TO ORDER:**

The Warwick Township Board of Supervisors' August 20, 2018 public meeting, held at Warwick Township Administration Office, 1733 Township Greene, Jamison, PA., was called to order at 7:00 p.m., by Judith A. Algeo, Chair, who then led attendees in the pledge of allegiance.

■ **APPROVAL OF MINUTES:**

⇒ Monday, July 16, 2018 Board of Supervisor Meeting Minutes

Postponed until next meeting as Mr. Thompson was not here this evening and Mr. Cox was not at the last meeting.

■ **EXECUTIVE SESSION**

The Board of Supervisors' met in a brief executive session prior to this evenings meeting to discuss matters of litigation and personnel.

■ **ANNOUNCEMENTS:**

1. The Township will be closed Monday, September 3rd for Labor Day
2. The Administration and Parks and Recreation offices will go back to regular hours of 8-4 Monday – Thursday and 7-3 on Fridays beginning Tuesday, September 4th.

■ **CITIZEN COMMENT:** None

■ **MANAGER'S REPORT:**

⇒ Resolution 2018-21: Request authorization to execute PennDOT Business Partnership agreement

Mr. Seckinger, Township Manager, explained that this is a requirement of the PennDOT Transportation Alternatives Program Grant for Headquarters Trail. This resolution is regarding the \$500,000 grant we received which will fund the trail to connect the Moland House to Memorial Park under York Road. PennDOT requires this resolution to acquire business partnership status. After we receive this status, they will send us the grant reimbursement agreement to execute on a future agenda.

Motion by Mr. Cox to Authorize Resolution 2018-21 to execute the PennDOT Business Partnership agreement.

Second to motion by Chair Algeo

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously

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⇒ Hampton Chase Pond Remediation – For Discussion

Mr. Seckinger stated that as discussed previously, the pond is leaking water through the berm. The level of water is very low for the time of year and the amount of rain fall we have been receiving. A dye test was performed the week of July 30th and showed dye on the outside of the berm. Additionally, small fish and a snapping turtle were witnessed coming through the berm.

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Mr. Seckinger recommends doing a full emergency repair of the berm in-house. This would consist of removing the trees on the berm (to avoid further root damage), installing a temporary aqua dam along the entire length of the berm, pumping out the pond water, and relocating the wildlife. At this point we would stop and bring back CKS Engineers and a pond restoration expert to further evaluate. Assuming consensus, the plan would be to continue with removing the silt and sediment, applying Bent-O-Nite and topsoil to re-stabilize the berm.

Another option would be, building a horseshoe cofferdam around the berm where the leak may be. This is not something that can be done in-house by Public Works.

Public Work's estimate is \$108,381 plus 15% contingency which equals \$125,000.

**Motion by Mr. Cox to approve the full emergency repair of the berm to be done in-house.
Second to motion by Chair Algeo**

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously

⇒ Bill Payments 8-6-18 and 8-20-18

Mr. Seckinger requested a motion to pay the bills for August 6th, 2018, totaling \$158,615.82 and for August 20th, 2018, totaling \$95,858.33 as listed in the bill payment recap, subject to audit.

**Motion by Mr. Cox to approve the August 6, 2018 and August 20, 2018 Bill Payments, subject to audit.
Second to motion by Ms. Algeo**

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously

⇒ Treasurers Report for July 2018

Fund balances for July 2018 are as follows, subject to audit:

General Fund	\$	11,908,851
Firehouse and Equipment	\$	689,440
Road Machinery Fund	\$	3,720
General Obligation / Sinking Fund	\$	616,005
Capital Projects Fund	\$	4,156
Highway Aid Fund	\$	48,813
Parks and Recreation	\$	814,544
Parks and Recreation Capital Fund	\$	1,027,730
Capital Reserve	\$	<u>291,974</u>

Total \$ 15,405,233

Motion by Mr. Cox to approve the July 2018 Treasurers Report as prepared by Becki Wilhelm, Finance Director, subject to audit.

Second to motion by Ms. Algeo.

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

■ **SOLICITOR'S REPORT:**

⇒ LD 04-13: Ridings Phase II – Authorize claim on Financial Security

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Ms. Eberle stated that back in June you gave her permission to declare Ridings Phase II in default and sent the appropriate letters. Currently, she is asking you to authorize her to make demand on the Bond for Ridings Phase II.

**Motion by Mr. Cox authorize Ms. Eberle to make demand on the Bond for Ridings Phase II
Second to motion by Ms. Algeo**

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously

■ **ENGINEER'S REPORT:**

⇒ Memorial Park Bid – Accept/Reject Bid

Ms. Fountain stated that the project was re-bid into three (3) different contracts: General Construction, Plumbing and Electrical.

The General Construction section only had one bidder, Polaris, they were low bid last time the contract went out to bid and have lowered their bid since the last bid. The other two sections the low bidders are listed below.

Revised Memorial Park Bid Results:
\$413,975 General Contracting (Polaris Construction Company)
\$32,000 Electrical (A.N. Lynch Co.)
\$17,800 Plumbing (Fisher Mechanical)
\$463,775 Total Bid

The pavilion and playground have already been purchased:
\$233,157 playground with installation
\$99,700 pavilion without installation
\$15,000 PW remaining work

\$811,632 Total remaining park expense

The dedicated Memorial Park fund has \$437,000 remaining and the grant was for \$250,000.
\$687,669 remaining dedicated funds (deficient of \$123,963)

Mr. Seckinger explained that our DCNR grant liaison expressed that we could request additional funding in the event that the bid came in high over 2 separate bids. Mr. Seckinger has submitted a formal request to DCNR for additional funding. The maximum amount of additional funding DCNR *may* provide is approximately \$100,000. DCNR will be reviewing the funding request at their August 21st meeting. We should likely have a response by August 24th.

Mr. Seckinger is recommending that the Board of Supervisors accept the bid. PA Senator Tomlinson's and PA Representative O'Neill's offices have been notified of our request for more state funding. If the additional funding is not provided, we use \$124,000 of Parks & Rec Capital to complete the park, which is still within the 2018 budget.

This will leave a Parks & Rec capital fund balance of approximately \$425,000 with the additional expense.

**Motion by Mr. Cox to award the general construction bid with no add/alternates to Polaris
Construction Company for \$413,975.
Second to motion by Ms. Algeo**

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously

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Motion by Mr. Cox to award the electrical bid to A.N. Lynch Co for \$32,000.

Second to motion by Ms. Algeo

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously

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Motion by Mr. Cox to award the plumbing bid to Fisher Mechanical for \$17,800.

Second to motion by Ms. Algeo

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously

⇒ LD 11-02: Warwick Mill LLC, Escrow release #5 for approval

Ms. Fountain stated that she is recommending the release of escrow #5 in the amount of \$55,565.65.

Motion by Mr. Cox to approve the release of escrow #5 for LD 11-02: Warwick Mill LLC, in the amount of \$55,565.65

Second to motion by Ms. Algeo

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously

■ **OLD BUSINESS:** None

■ **NEW BUSINESS:** None

■ **PUBLIC COMMENT:**

Al Sigafoos, resident, thanked the board for working hard to keep Warwick from being over-developed. He also thanked our police department and the resident which reported a prowler on Fallow Hill Drive that led to the arrest of three gentlemen for serious gun charges.

ADJOURNMENT:

The August 2018 Warwick Township Board of Supervisors' public meeting was adjourned at 7:18 p.m.

Respectfully submitted,


Kyle W. Seckinger
Township Manager

These minutes were approved at the
Board of Supervisors' meeting held: 11-19-18