

WARWICK TOWNSHIP
Board of Supervisors' Public Meeting Minutes
October 15, 2018

Members Present: Judith A. Algeo, Esq., Chair
Edward P. Thompson, Member

Absent: John W. Cox, Vice Chairman

Others Present: Kyle Seckinger, Township Manager
Mary Eberle, Esq., Township Solicitor
Michele Fountain, P.E., Township Engineer
Catherine Topley, Recording Secretary

■ **CALL TO ORDER:**

The Warwick Township Board of Supervisors' October 15, 2018 public meeting, held at Warwick Township Administration Office, 1733 Township Greene, Jamison, PA., was called to order at 7:00 p.m., by Judith A. Algeo Chair, who then led attendees in the pledge of allegiance.

■ **APPROVAL OF MINUTES:**

⇒ Monday, July 16, 2018 Board of Supervisor Meeting Minutes

Motion by Chair Algeo to approve the July 16, 2018 Board of Supervisors' Meeting Minutes, as submitted.

Second to motion by Mr. Thompson

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously

⇒ Monday, August 20, 2018 Board of Supervisor Meeting Minutes - Tabled
⇒ Monday, September 17, 2018 Board of Supervisor Meeting Minutes - Tabled

■ **EXECUTIVE SESSION**

The Board of Supervisors' met in an executive session prior to this evenings meeting to discuss matters of litigation.

■ **ANNOUNCEMENTS:**

1. The Halloween Happening Event will take place on Thursday, October 25th from 5:30 pm to 7:30 pm at Community Park. If it rains, it will still be held, but will be moved inside the Township Building.
2. The Warwick Fire Company is holding a Fire Prevention and Truck or Treating event on Friday, October 26th from 6pm to 9pm. The event is at the firehouse on York Road and Mill Road.
3. The Pack the Police Car Event will be held Saturday, November 17th at the Giant in Jamison from 10 am – 2 pm.

■ **CITIZEN COMMENT:**

Brian Falcone, 2990 Wilkinson Road – Is here today representing himself and some of his neighbors on Wilkinson Road and Walton Road. It has become apparent to them that the owner of 2959 Wilkinson Road plans to use the property in a commercial way that will negatively impact them and has already with the "Beer Fest" that was held yesterday (Sunday 10/14). This was advertised as the 1st annual and approximately 990 tickets were sold for this event. It was very disruptive to the neighbors, even causing the police to be called when a patron of the Beer Fest

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wanted to park on a neighbor's property and when told he could not, started an argument, in which the police had to be called.

This is a narrow road and it is clear that the owner plans to hold more of these events as it shows on their Facebook and Twitter accounts that they will be open as a wedding venue. Mr. Falcone and neighbors do not understand why, if this violated the RA Zoning Ordinance, the judge did not grant the injunction and would like to know what else can be done to stop this.

Ms. Algeo stated that the Township has been working on this since hearing of it in August and will continue to try to put a stop this.

Ms. Eberle stated that if there is another injunction hearing, the more neighbors that can attend, will help.

■ **MANAGER'S REPORT:**

⇒ Police Life Saving Commendations:

Commendations for Merit

Chief explained that on August 4, 2018, Warwick Police Officers Pitts, Triola and Dompert were dispatched to the 2600 block of Fallow Hill Lane to investigate a reported prowler.

When they arrived, the officers located three men nearby in a parked car. Through investigation, the officers discovered that these three men were convicted felons, and in possession of several stolen firearms. Also, in the car were masks, gloves, and other items that could be used to disguise their identity.

With this information, Officers Pitts, Triola and Dompert were able to safely arrest these three dangerous felons. They were able to continue a complicated investigation, prepare criminal charges, arraign all three suspects, and house them at Bucks County Prison. Detective DiTommaso worked closely with them throughout the investigation, arraignment and subsequent prosecution.

For their acts of intelligent and valuable police service, which demonstrated special faithfulness and perseverance, Officers Pitts, Triola and Dompert and Detective DiTommaso are hereby awarded this Commendation for Merit.

He then called the officers up to present them with their commendations.

Commendations for Lifesaving

Chief explained that on June 15, 2018 at 9:45 PM, EMS and Warwick Police Officers Joseph Triola, William Leahy, Joseph Guarente and Cpl. Jon Ogborn were called to a home on Walton Road for a reported patient who was in cardiac arrest. When the officers arrived, they immediately began CPR and applied a defibrillator. Paramedics from Central Bucks EMS arrived, and medics and police officers together continued lifesaving efforts for 30 minutes. Because of this cooperative effort, the patient survived and recovered from this most serious medical condition.

Based on their outstanding action, which resulted in the saving of a life, Officers Joseph Triola, William Leahy, Joseph Guarente and Corporal Jon Ogborn are hereby awarded the Warwick Township Commendation for Lifesaving.

He then called the officers up to present them with their commendations.

⇒ 2019 Budget Presentation – Request Authorization to Advertise

Overall

Mr. Seckinger presented the 2019 draft budget, budget message and highlighted that there will be no real estate tax increase for the ninth consecutive year. He noted that mills for the General Fund will be 8.75, mills for the Park & Recreation and Park & Recreation Capital Fund will be 1.5, mills for the Debt Fund will be 3.75, mills for the Firehouse & Equipment Fund will be 0.75 and mills for the Road Machinery Fund will be 0.50.

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Mr. Seckinger explained that the General Fund is the township's operational fund for day to day services except for Parks and Recreation operations. It encompasses the Police, Public Works, Planning and Zoning, Finance and Administration. The General Fund reserve unassigned fund balance estimate for December 2018 is \$5,985,400.00 and the Emergency Reserve committed estimate for December 2018 is \$1,530,600.00. Capital projects and part of the road program are paid from the general fund as there is no dedicated capital project tax, and highway aid (liquid fuels) is not enough to cover the projected road construction for 2019.

General Fund

Mr. Seckinger began the presentation by presenting revenues for the General Fund. General Fund expenditures for 2019 included:

Personnel: average salary increases of 3% for non-uniformed employees and 3.25% for uniformed employees

Healthcare: is estimated at an 4.82% increase for 2019

Pension:

Police Pension Plan MMO - \$512,045

Non-Uniformed Employees' Defined Benefit Pension Plan MMO - \$81,873

Non-Uniformed Employees' Defined Contribution Pension Plan MMO - \$41,100

General Fund Cost Savings

2018/2019 Contracts Renegotiated/Terminated

Goose Removal - \$1,000 to \$0/mo.

Cleaning Services - \$1,540 to \$1,080/mo.

Admin IT Services - \$3,820 to \$1,180/mo.

Trash Removal - \$2,579 to \$380/mo.

Total Savings = \$6,399/mo. or \$76,788/yr. reduction

Capital Projects presented include:

Administration/Finance/Planning & Zoning -

Comprehensive Plan Update - \$25,000

Act 537 Sewer Service Plan - \$10,000

Comcast Franchise Agreement - \$10,000

HVAC Partial Replacement - \$20,000

Administrative Parking Lot (repave lower half)- \$80,000

Financial Management Software - \$30,000

Police -

Replace three (3) body armor - \$3,000

Replace two (2) Ford Interceptor Utilities with light bars - \$88,000

Replace three (3) in-car dash camera systems - \$20,000

Renovate Patrol Room / Replace carpeting - \$40,000

Public Works -

Public Works Office Repairs - \$25,000

Streetlight refurbishing - \$20,000

Road Machinery -

2019 John Deere Field Mower - \$80,000 (cost split with P&R)

Final lease payment on 2015 Dump Truck - \$28,384

Park and Recreation Capital Projects include -

Estimated end of year fund balance for 2018 = \$595,000

General Sport Court repairs - \$5,000

Wood Carpet - \$10,000

Memorial Park - \$20,000

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Basketball Repair - \$10,000
Hockey Rink Repair - \$15,000
2019 John Deere Field Mower - \$80,000 (cost split with PW)

Road Improvements –

Roadways to be repaired:

Hidden Pond: Long Pond Dr. (Valley View to Windsor), E & W Fernbrook, Windsor, Cedar, Marielle, Blossom & Apple Ct. \$468,040
Edge mill
Base repair and leveling
Curb repair
ADA ramps
1.5" overlay
Street Markings

Hampton Chase: Dogwood (walking path to Meetinghouse), Peony, Iris & Phlox \$106,485
Edge mill
Base repair & leveling
1.5" overlay
Street Markings

Sugar Bottom Road \$77,425
Edge mill
Base repair
1.5" overlay
Crack seal
Guiderail

Highway Aid Fund

Estimated end of year fund balance - \$3,000

Snow and Ice removal - \$60,000

Total cost estimated for 2018 Road Program - \$652,000 of which \$236,500 will come from the General Fund, the remainder from Highway Aid Fund.

Firehouse & Equipment Fund:

Income for 2019 (taxes and interest) 0.75 mills - \$171,368 of which 94% goes to the Warwick Fire Company and 6% to the Hartsville Fire Company.

Warwick Fire Company Expenditures
Mortgage \$55,350
General Operations \$182,800
Capital \$19,305

Total Warwick Fire Company Expenditures \$257,455.00

General Obligation Fund

Income: Taxes and interest \$861,935
Cash balance forward \$406,000

TOTAL \$1,267,935

Expenditures: \$893,132

Capital Reserve Fund

Income: Interest only - \$3,000

Expenditure: Basins Maintenance - \$25,000

Estimated Fund balance at end of 2018 - \$267,000

Impact to Fund Balances

General Fund:	Net Impact: +\$57,796 Net Impact with cash balance: +\$7,573,796
Capital Projects Fund:	Net Impact: +\$200 (funded through GF) Net Impact with cash balance: +\$22,815
Highway Aid Fund:	Net Impact: +\$1,644 (funded through GF) Net Impact with cash balance: +\$4,664
Park & Rec. Fund:	Net Impact: -\$131,112 Net Impact with cash balance: +\$463,300
Park & Rec. Capital Fund:	Net Impact: +\$41,300 Net Impact with cash balance: +\$466,300
Firehouse & Equip. Fund:	Net Impact: +\$13 Net Impact with cash balance: +\$629,713
General Oblig. Fund:	Net Impact: -\$31,197 Net Impact with cash balance: +\$374,804
Road Machinery Fund:	Net Impact: +\$3,635 Net Impact with cash balance: +\$6,435
Capital Reserve Fund:	Net Impact: -\$22,000 Net Impact with cash balance: +\$245,000

Motion by Chair Algeo to approve for legal advertisement the 2019 Draft Budget for consideration for Adoption at the November 19, 2018 Board of Supervisors meeting.

Second to motion by Mr. Thompson

Chair Algeo invited comment or discussion. There being none the vote was called.

Motion passed unanimously

⇒ 2018/2019 Snow Removal Bid – Consider for Award

Mr. Seckinger stated that the snow removal bid was placed on PennBID following the September Board meeting. We only received two bidders this year – A.H. Cornell and James Sankey & Associates. Mr. Seckinger recommends that we award the snow removal bid to both A.H. Cornell and James Sankey & Associates. Usually, we have four contractors to supplement our snow removal operations. Mark Rambo and Mr. Seckinger will be assessing to determine if we need to bid again to attract more contractors.

Motion by Chair Algeo to Awarding the Snow Removal Bid to A. H. Cornell and James Sankey & Assoc.

Second to motion by Mr. Thompson. Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously

⇒ Resolution 2018-26: Warwick Township/Warwick Township Water & Sewer Authority Lease Agreement Extension Consider for Approval

Mr. Seckinger stated that the Warwick Township Water & Sewer Authority would like to renew their lease agreement with the township. The current agreement allows for a 5-year lease extension. Mr. Seckinger requests consideration for this resolution and authorization to execute the lease extension under the original terms of the agreement.

Motion by Chair Algeo to Approve Resolution 2018-26: Warwick Township/Warwick Township Water & Sewer Authority Lease Agreement Extension Execution under the original terms of the agreement. Second to motion by Mr. Thompson. Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously

⇒ Resolution 2018-27: Electricity Supplier Contract – Consider for Approval

Mr. Seckinger stated that our current electricity contract is set to expire at the end of October. We obtained three quotes from electricity providers for a new contract. The quotes are below:

PECO	\$0.0676
Patriot Energy Group	\$0.05027
Constellation NewEnergy	\$0.04888

Based upon these quotes, Mr. Seckinger is requesting consideration for this resolution and authorization to execute a 2-year contract with Constellation NewEnergy.

Motion by Chair Algeo to Approve Resolution 2018-27: Electricity Supplier Contract and authorize execution of a 2-year contract with Constellation NewEnergy. Second to motion by Mr. Thompson. Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously

⇒ Ordinance 2018-03: Warminster/Warwick Animal Control Agreement – Consider for Adoption

Mr. Seckinger stated that Warminster has been providing animal control services for Warwick since approximately 1990. Warminster also provides these services to Warrington, Ivyland, Northampton and Upper Southampton townships. The townships were paying a fixed price with no formal agreement. Warminster has recently calculated the costs of their animal control services and created a formula which divides the total costs by the percentage of animal calls per municipality. For instance, Warwick had 41 calls or 11.45% of the total calls of the 6 municipalities between July 2017 and July 2018. If we would like to retain animal control services from Warminster, they have requested that we execute an intergovernmental agreement. The Ordinance was advertised following the September Board meeting. If inclined, Mr. Seckinger requests a motion regarding adoption of an ordinance which ratifies an intergovernmental agreement between Warminster Township and Warwick Township for the purposes of providing animal control services.

Motion by Chair Algeo to Approve Ordinance 2018-03: Warminster/Warwick Animal Control Agreement Second to motion by Mr. Thompson. Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously

⇒ Bill Payments 10-1-18 and 10-15-18

Mr. Seckinger requests approval for bill payments for October 1, 2018 totaling \$768,467.99 (due to MMO payments) and bill payments for October 15, 2018 totaling \$188,317.41, subject to audit.

Motion by Chair Algeo to approve the October 1, 2018 and October 15, 2018 Bill Payments, subject to audit. Second to motion by Mr. Thompson

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously

⇒ Treasurer's Report for September 2018

For the month of September 2018, expenditures outpaced revenues by \$327,450.

Real Estate Transfers posted \$81,182, Earned Income Taxes posted \$223,120, Local Service Tax posted \$3,638, and Building Permits posted \$67,875.

Fund balances for September 2018 are as follows, subject to audit:

General Fund	\$	11,778,918
Firehouse and Equipment	\$	679,613
Road Machinery Fund	\$	4,320
General Obligation / Sinking Fund	\$	579,693
Capital Projects Fund	\$	33,349
Highway Aid Fund	\$	3,379
Parks and Recreation	\$	755,318
Parks and Recreation Capital Fund	\$	771,649
Capital Reserve	\$	267,095
Total	\$	<u>14,873,334</u>

Motion by Chair Algeo to approve the September 2018 Treasurers Report as prepared by Becki Wilhelm, Finance Director, subject to audit. Second to motion by Mr. Thompson. Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously

⇒ Resolution 2018-28: PECO Grant for Memorial Park Landscaping – Authorization to Apply

Mr. Seckinger stated that our PECO representative informed him of this grant opportunity. The grant covers up to \$10,000 with a 50% match requirement. Since we had to remove the landscaping from the Memorial Park bid, we could use this grant to supplement the landscaping at Memorial Park. Mr. Seckinger stated that we have \$20,000 in the draft 2019 budget for miscellaneous Memorial Park expenses next year, which could be used for the match.

Motion by Chair Algeo to Approve Resolution 2018-28: PECO Grant for memorial Park Landscaping – Approval to Apply. Second to motion by Mr. Thompson. Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously

■ **SOLICITOR'S REPORT:**

⇒ LD 14-06: Randazzo – Stormwater Management Appeal
(2242 York Road – Jamison Carpet and Tapas Restaurant)

Ms. Eberle stated that the required repairs have been implemented and a hearing is not needed.

■ **ENGINEER'S REPORT:**

⇒ LD 16-04 RGB ADN Ent. – Request Authorization for Final Punch List

Ms. Fountain explained that she is requesting authorization to create a final punch list.

Motion by Chair Algeo to Approve the Request for A Final Punch List for LD 16-04: RGB ADN Ent. Second to motion by Mr. Thompson. Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously

■ **OLD BUSINESS:** None

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■ **NEW BUSINESS:** None

■ **PUBLIC COMMENT:**

There was further discussion regarding the event on Wilkinson Road. Mr. Manion, Mr. & Mrs. Hanisco, and Mary Jane Meyers, residents of Wilkinson Road, voiced their concerns with the event and asked why, if it violates our zoning laws, the judge did not grant the injunction. They also asked why, just because the owner of Hidden Valley Farm has 140 acres, their quality of life should be any less important. It was pointed out that on his twitter and other social media accounts they are encouraging people to hold weddings there in 2019.

Ms. Algeo stated that the Township is continuing to fight this and will do all that it can. Please continue to let us know when you see things advertised for the property.

Ms. Eberle stated that the owner of Hidden Valley Farms told the judge that this was a party for friends and employees, not a commercial use.

The question was brought up as to why the road was not made one way when the judge made it part of the agreement. Ms. Eberle stated that it is the township's position that it was the property owner's responsibility to figure that out as it was his event.

Ms. Eberle explained the injunction process to the residents in attendance. She said that it may take a few injunctions for the events to stop. The property owner may need to defy the judge's order before the judge levies hard fines.

The question was raised as to whether the township can post on the owner's social media accounts that they are in violation. Ms. Eberle stated that the township can post that the property is not within the zoning laws of the township and that the township is going to take appropriate action.

It was again stated that the Township will continue to do all it can to stop this.

■ **ADJOURNMENT:**

The October 15, 2018 Warwick Township Board of Supervisors' public meeting was adjourned at 8:03 p.m.

These minutes were approved at the
Board of Supervisors' meeting held: 11-18-19

Respectfully submitted,


Kyle W. Seckinger
Township Manager