

WARWICK TOWNSHIP
Board of Supervisors' Public Meeting Minutes
February 19, 2018

Members Present: Judith A. Algeo, Esq., Chair
John W. Cox, Vice Chairman
Edward P. Thompson, Member

Others Present: Kyle Seckinger, Township Manager
Mary Eberle, Esq., Township Solicitor
Michele Fountain, P.E., Township Engineer
Catherine Topley, Recording Secretary

■ **CALL TO ORDER:**

The Warwick Township Board of Supervisors' February 19, 2018 public meeting, held at Warwick Township Administration Office, 1733 Township Greene, Jamison, PA., was called to order at 7:00 p.m., by Judith Algeo, Chair, who then led attendees in the pledge of allegiance.

■ **APPROVAL OF MINUTES:**

⇒ Monday January 15, 2018 Board of Supervisor Meeting Minutes

Motion by Mr. Cox to approve the Monday, January 15, 2018 Board of Supervisors' Meeting Minutes, as submitted.

Second to motion by Mr. Thompson.

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

■ **EXECUTIVE SESSION**

The Board of Supervisors' met in executive session prior to this evenings meeting to discuss matters of litigation and on January 29, 2018 for matters of personnel.

■ **ANNOUNCEMENTS:**

None

■ **CITIZEN COMMENT:**

None

■ **MANAGER'S REPORT:**

⇒ LD 05-11: Warwick Village Commons – Conditional Use Hearing (1939 York Road)

Mr. Seckinger, Township Manager, stated that the first item is the conditional use hearing #2 for Warwick TVC-ARC, LP. Mr. Seckinger turned it over to Ms. Eberle, Township Solicitor, who stated that the Board will now reconvene the hearing on the conditional use application of Warwick TVC-ARC, LP for the property located at along York Road near the intersection with Meyer Way. The application seeks approval under our zoning ordinance to permit a building with a gross floor area on the ground floor in excess of 3,500 square feet.

At the first hearing on January 15, 2018, the Applicant presented the testimony of its civil engineer, Adam Benoksy of Bohler Engineering. While on the record, the hearing was continued to tonight. Ms. Eberle asked the Township Manager if he has any additional documents to add to the record. Mr. Seckinger stated that he does not.

Ms. Eberle noted that the Applicant is present this evening represented by Julie VonSpreckelsen of Eastburn and Gray. This is a regular meeting of the Board of Supervisors and we have allocated approximately one hour for testimony this evening. Ms. VonSpreckelsen, are you ready to proceed with you client's case?

Ms. VonSpreckelsen stated that she was ready to proceed.

The hearing is stenographically transcribed and available at the township offices for review

After the hour, Ms. Eberle asked that a date be chosen to continue with the hearing. It was decided that the hearing would continue at the next Board of Supervisors Meeting on Monday, March 19, 2018.

⇒ Resolution 2018 – 15 Destruction of Records

Mr. Seckinger stated that in accordance with Act 428 of 1968 each individual act of disposition shall be approved by resolution of the governing body of the municipality. Therefore, he is requesting the board to adopt Resolution 2018-15, which includes the destruction of the following records:

Police Department

- Time sheets for police employees between 1988-2014

Administration/Parks & Recreation/Public Works/Finance/Planning & Zoning Departments

- General administrative email correspondence – 2013 and older

Parks & Recreation Department

- Registration receipts – 2010 and older
- Pavilion rentals – 2010 and older
- Field/court allocations – 2010 and older
- Miscellaneous camp documentation – 2010 and older

**Motion by Mr. Cox to approve Resolution 2018-15 Destruction of Records.
Second to motion by Mr. Thompson**

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously

⇒ 2018 Road Program – Authorization to Advertise

Mr. Seckinger, Township Manager, stated that the following was approved when the budget was adopted in October of 2017 except for a change to Creek Road which he will explain.

On Creek Road, originally the construction was going to occur between Mearns Road and the bend at the pump house. However, due to Bucks County reconstructing the Creek Rd county bridge in 2019, which could damage the new section of road and the existing poor condition of Creek Road near the bend; Mr. Seckinger recommended delaying the paving of Creek Road between the bridge and Mearns Rd and, instead, paving the portion between the bridge and approximately 3,000 linear feet west.

**Motion by Mr. Cox to approve for Advertisement the 2018 Road Program
Second to motion by Mr. Thompson.**

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

⇒ Public Works Garage Floor Bid

Mr. Seckinger explained that this project involves the reconstruction of a 5,340 square foot concrete floor and drain system. Our PW crew will be removing the existing concrete floor. The bid involves the following:

- Install and pour class AA type concrete garage floor and drain system
- 5,355 square feet (S/F) of reinforced concrete floor (60'X85') with a five (5) – 3'X16' aprons. Concrete to be reinforced with wire mesh/fiber expansion at 4,000 pounds per square inch (PSI) and finished with a cure seal

Mr. Seckinger is requesting authorization to advertise the bid on PennBid.

Motion by Mr. Cox to approve for Advertisement the Bid for the Public Works Garage floor.

Second to motion by Mr. Thompson.

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

⇒ Bill Payments for 2-5-18 and 2-19-18

Mr. Seckinger stated that he is requesting approval of the bill payments for 2/5/2018 totaling \$112,555.59, and the bill payments for 2/19/2018 totaling \$203,247.23, as listed in the Bill Payment registers, subject to audit.

Motion by Mr. Cox to approve the February 5, 2018 and the February 19, 2018 bill payments as listed , subject to audit.

Second to motion by Mr. Thompson.

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

⇒ Treasurers Report for January 2018

Fund balances for January 2018 are as follows, subject to audit:

General Fund	\$	10,264,500
Firehouse and Equipment	\$	699,854
Road Machinery Fund	\$	-77,772
General Obligation / Sinking Fund	\$	464,729
Open Space Fund	\$	0
Capital Projects Fund	\$	97,361
Highway Aid Fund	\$	101,297
Parks and Recreation	\$	682,749
Parks and Recreation Capital Fund	\$	816,192
Capital Reserve	\$	<u>291,613</u>

Total \$ 13,340,523

**Motion by Mr. Cox to approve the January 2018 Treasurers Report as prepared by Marian Buck, Payroll and Accounting Administrator, subject to audit.
Second to motion by Mr. Thompson.**

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

■ **SOLICITOR'S REPORT:**

⇒ ZHB 18-01: Warwick Village Commons (1939 York Road) Appeal from the Zoning Officer's Determination

Ms. Eberle explained that the applicant is appealing the Zoning Officers determination to the Zoning Hearing Board. Ms. Eberle is requesting permission to attend the appeal meeting with the Zoning Officer.

The Board gave permission for Ms. Eberle to attend the Zoning Hearing Board meeting in opposition of the application.

■ **ENGINEER'S REPORT:**

⇒ LD 16-04: RGB ADN Enterprises – Escrow Release#3

Ms. Fountain, Township Engineer, stated that CKS is recommending the release \$16,760.00

Motion by Mr. Cox to approve Escrow Release #3 for LD 16-04 RGB ADN Enterprises in the amount of \$16,760.00

Second to motion by Mr. Thompson.

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

■ **OLD BUSINESS:**

None

■ **NEW BUSINESS:**

⇒ Vacancy on Planning Commission

Mr. Seckinger stated that we have a vacancy on the Planning Commission. Paul Rush resigned after 24 years of service. We will have a formal recognition of service at the March Board meeting. In the meantime, we have a resident, Michael Riotta, interested in serving. Mr. Riotta would serve out Mr. Rush's term, which concludes December 31st of this year.

**Motion by Mr. Cox to approve Michael Riotta to serve out the remainder of Mr. Rush's term on the Planning Commission
Second to motion by Mr. Thompson.**

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously

■ **PUBLIC COMMENT:**

Frank Fiorentino, Middlebury Dr. – asked if the Board of Supervisors would be contacting our State Representatives regarding what they are doing to in regards to the school shooting in Florida to help keep us safe and our children. Ms. Algeo stated that they are.

■ **ADJOURNMENT:**

The February 19, 2018 Warwick Township Board of Supervisors' public meeting was adjourned at 8:18 p.m.

Respectfully submitted,



Kyle W. Seckinger

These minutes were approved at the Board of Supervisors' meeting held: